

**MINUTES OF SPECIAL MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
April 7, 2021
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

<u>Directors Present</u> Director Faro Director Griffin Director Martinez Director Nayfack Director Shefren	<u>Directors Excused</u>	<u>Also Present</u> Pamela Kurtzman, CEO Mr. Hudak, Legal Counsel Ms. Stamper, Recorder
<p>Due to new regulations regarding Covid-19, this meeting was held via Zoom teleconference (per Executive Order N-25-20)</p> <p><u>1. Call to Order</u></p> <p>President Shefren called the meeting to order at 4:21 PM. Roll call attendance was taken. Director Faro was conferenced in via speaker phone.</p>		
<p><u>2. Public Comment On Closed Session Items</u></p> <p>President Shefren asked if there was any comment on closed session items. There was none.</p>		
<p><u>3. Adjourn to Closed Session</u></p> <p>Adjourn to Closed Session For The Purpose Of: Under Government Code Sections 54957 and 54957.6 for the following purposes: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (54957) Title: Chief Executive Officer of Sequoia Healthcare District. CONFERENCE WITH LABOR NEGOTIATOR (54957.6) Agency Designated Representative: Jerry Shefren, Board President & Arthur Faro, Vice President, Unrepresented Employee: Chief Executive Officer, Sequoia Healthcare District</p>		
<p><u>4. Reconvene to Open Session at 4:30PM</u></p> <p>Reconvene to Open Session. There was no reportable action taken in closed session.</p>		
<p><u>5. Public Comment On Non-Agenda Items</u></p> <p>President Shefren asked if there was any comment on Non-Agenda items. There was none. Director Faro attempted to join the meeting from a PC but was unable to connect due to technical issues.</p>		
<p><u>6. Consent Calendar</u></p> <p>Motion: To approve the consent calendar. By: Director Nayfack Seconded by: Director Griffin Vote: Ayes -- Griffin, Martinez, Nayfack, Shefren Nos -- Abstain -- Absent -- Faro</p>		

Motion Passed: 4-0-0-1

7.a. Update on North Fair Oaks Dental Clinic Year 1 Outcomes

Dr. Hashoush gave an update on the \$320,000 grant provided to the San Mateo Medical Center dental clinic at North Fair Oaks for dental services to additional low-income patients. He reported that 90% of their patients use DentiCal. Current District funds are helping to cover care for residents; however, they are incurring extra costs for procedures not covered by MediCal. Demand for services is greater than they can provide. They are having difficulty hiring staff due to the high cost of living on the peninsula. Additional funding would allow the County to add additional days/hours.

7.b. Presentation And Update On Redwood City Together

Mr. Rafael Avendano gave a presentation and update on Redwood City Together, formerly known as Redwood City 2020. Redwood City Together collaborates with community partners to reduce poverty, improve student academic success, increase community engagement, promote health and wellness, and enhance safety. They have created a strategic plan and created 3 main focus areas: *Pipeline to Success* to ensure students graduate from high school prepared for college, careers, community involvement and life; *Community Health, Wellness and Safety* to eliminate teen drug and alcohol use, encourage students to walk and cycle to school, and increase access to healthy and affordable food; and, *Community Engagement* to provide youth development activities.

7.c. Consider Funding \$30,000 For Covid Vaccine Partnership Between Sequoia Hospital And District

Director Shefren asked for public comment on this agenda item. There was none.

Sequoia Hospital worked with community partners on a successful Covid-19 vaccination pilot to immunize vulnerable and underserved populations in our community. They would like to partner with Sequoia Healthcare District to help cover the costs associated with offering additional vaccination clinics. Sequoia Hospital is providing the staffing and is requesting \$30,000 in funding to cover half of the costs for running 8 vaccination clinics within the District in the anticipation of vaccinating 2,400 individuals for the period of April 7 to June 30, 2021.

Motion: To approve up to \$30,000 for the Covid Vaccine Partnership with Sequoia Hospital.

By: Director Shefren

Seconded by: Director Griffin

Vote: Ayes -- Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent -- Faro

Motion Passed: 4-0-0-1

7.d. Consider Grant Request For \$250,000 To Mission Asset Fund

Director Shefren asked for public comment on this agenda item. There was none.

Jose Quinonez presented at the March 3, 2021 Board meeting and returned to request \$250,000 for the Immigrant Families Fund. The Immigrant Families Fund provides \$1,000 no-strings cash grants to families left out of Covid relief efforts. All recipients are referred by community organizations and complete a pre-application process. Mr. Sobrato of the Sobrato Foundation founded the program and it has been strongly supported by the County Board of Supervisors.

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Motion: To approve the grant request of \$250,000 To Mission Asset Fund.

By: Director Shefren

Seconded by: Director Nayfack

Vote: Ayes -- Griffin, Martinez, Nayfack, Shefren
Nos --
Abstain --
Absent -- Faro

Motion Passed: 4-0-0-1

7.e. Consider Amendment to Employment Contract Of District’s Chief Executive

The Board conducted a CEO performance evaluation and felt Ms. Kurtzman was doing an excellent job. President Shefren contacted 5 CEO’s of healthcare districts for a salary comparison. President Shefren presented an Amendment to the Employment Agreement of the District’s Chief Executive Officer.

Motion: To approve the third amendment to Ms. Kurtzman’s employment agreement.

By: Director Nayfack

Seconded by: Director Shefren

Vote: Ayes -- Griffin, Martinez, Nayfack, Shefren
Nos --
Abstain --
Absent -- Faro

Motion Passed: 4-0-0-1

7.f. Director Requests for Future Agenda Items per Board Policy 8.3

President Shefren asked if any Director had an agenda item request. Director Shefren requested that Ms. Kurtzman request further information regarding the EBIDA calculations.

8. CEO/Staff Reports

Ms. Kurtzman’s CEO report is included in the packet.

The Dental Society has let us know they will move out in December.

We will be hiring a replacement for the Sequoia Strong leadership. The person we have in mind will also handle the web/IT function that Jenny is currently covering.

The next town hall is April 22 with speakers from Sonrisas discussing dental health.

Dr. Li’s HSI report is included in the packet. Dr. Li was called away for a family emergency and will be asked to present at the May Board meeting.

Ms. Bratton’s grants report is included in the packet. Ms. Bratton reported that she received 65 full applications March 26th for the FY21-22 grant cycle, which are in the process of being scored by the grants committee. The District received 18 Letters of Intent regarding new programs of which 13 were moved to the full application stage. President Shefren appointed Directors Griffin and Martinez to the grants ad hoc committee. Ms. Bratton mentioned that we are receiving high levels of traffic to our grants webpage. She is working with Versaic to create an online scoring feature for future grant cycles.

9. Adjourn

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Motion: To the adjourn meeting at 6:21 PM.

By: Director Shefren

Seconded by: Director Griffin

All in favor

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, June 2, 2021, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Aaron Nayfack, M.D.
Secretary