

**MINUTES OF REGULAR MEETING  
BOARD OF DIRECTORS  
SEQUOIA HEALTHCARE DISTRICT  
October 4, 2023  
Conference Room, 525 Veterans Boulevard  
Redwood City, CA 94063**

**Directors Present**

Director Fong  
Director Griffin  
Director Nayfack  
Director Shefren

**Directors Excused**

Director Martinez

**Also Present**

Pamela Kurtzman, CEO  
Mr. Hudak, Legal Counsel  
Ms. Stamper, Recorder

**1. Call to Order**

President Nayfack called the meeting to order at 4:30PM. Roll call attendance was taken. A quorum was present.

**2. Public Comment/Non-Agenda Items**

President Nayfack asked if there was any public comment on non-agenda items. There was none.

**3. Consent Calendar**

**Motion:** to approve the consent calendar.

**By:** Director Shefren

**Seconded by:** Director Fong

**Vote:** Ayes - Fong, Griffin, Nayfack, Shefren

Nos --

Abstain --

Absent -- Martinez

**Motion Passed: 4-0-0-1**

**4.a. Discussion And Presentation by Ravenswood FHC On Potential Clinic**

President Nayfack asked if there was public comment on this agenda item. There was none.

The District has identified a need for additional dental services in the Redwood City area for District residents and is exploring converting the building at 525 Veterans Blvd into a dental clinic to be run by Ravenswood Family Health Center. Luisa Bauda of Ravenswood FHC presented an analysis of the dental disparities within our District, Ravenswood current dental capacity and the capacity of other providers in the area, a description of the comprehensive services to be provided, an overview of the construction design, an updated budget estimate of \$5.526 Million, and the estimated operations budget with best- and worst-case scenarios. Ravenswood has no trouble finding dentists to work in their clinic but has a hard time finding and keeping hygienists and dental assistants. They have created their own in-house training program for dental assistants.

Director Shefren requested a review of the construction and operating budgets by a knowledgeable expert to validate budgets are within norms.

Director Shefren would like further discussion with Ravenswood regarding feasibility of splitting profits if best case scenarios create a surplus.

**4.b. Update On Year-End Outcomes Of RWC Together/PAL PACE Program**

President Nayfack asked if there was public comment on this agenda item. There was none.

Rafael Avendano of RWC Together and Robert “Tito” Alvarez gave an update on the 1<sup>st</sup> year of the PACE program. The program served 416 youth. Mr. Alvarez collaborated with local young people to create events, internships, classes on life skills and job readiness training, connected youth with employment, and helped them feel empowered and connected to their community. He is creating economic mobility pathways for the youth workforce.

**4.c. Presentation and Discussion Of Remaining Board Study Session Items**

President Nayfack asked if there was public comment on this agenda item. There was none.

Ms. Bratton presented an ACHD flyer about mental health advocacy and an analysis of how Proposition 63 (the Mental Health Services Act (MHSA)) funding has impacted behavioral health systems in San Mateo county. Ms. Wasson alerted the board to proposed allocation changes for FY 2023-2024 due to SB 369 and it’s anticipated impacts. Ms. Bratton and Ms. Wasson reviewed the SUHSD’s California Health Kids Survey (CHKS) data from FY21-22 and FY22-23 to point out areas of improvement in school climate, health risks and behaviors, and youth resiliency. Ms. Bratton presented information “FACTS”, new legislation regarding educating and preventing student death by fentanyl.

Ms. Garcia presented analytics regarding the last 90 days of activity on our website and social media. She presented a draft social media policy and listed engagement opportunities in the community. Mr. Hudak will create a draft Board member communication policy for the Board Policy and Procedures manual. Board members are encouraged to present at city council and board of supervisor meetings.

**4.d. Director Requests for Future Agenda Items per Board Policy 8.3**

President Nayfack asked Board members for their requests for future agenda items. There were no requests.

**5. CEO/Staff Reports**

This year in addition to an English and Spanish Annual report, we have a Mandarin version!

Ms. Bratton will be reviewing six applications for the Art Faro Holiday food grants with Dignity Health.

ACHD’s website has an advocacy area with Bills of Interest.

Director Shefren reminded the board that the CEO’s contract ends December 31, 2023 and the Board needs to have a closed sessions prior to the December board meeting to discuss compensation.

**6. Adjourn**

**Motion:** To adjourn the meeting at 7:08PM.

**By:** Director Griffin

**Seconded by:** Director Nayfack

**All in favor**

**Motion Passed**

The next regular meeting of the Board of Directors of Sequoia Healthcare District will be scheduled for 4:30 PM, Wednesday, December 6, 2023, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Kim Griffin, R.N.  
Secretary