

**MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
October 6, 2021
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

Directors Present

Director Faro
Director Griffin
Director Nayfack
Director Martinez
Director Shefren

Directors Excused

Also Present

Pamela Kurtzman, CEO
Mr. Hudak, Legal Counsel
Ms. Stamper, Recorder

**Per Resolution 2021-01, this meeting was held
via Zoom teleconference**

1. Call to Order

President Shefren called the meeting to order at 4:30PM. Roll call attendance was taken. A quorum was present.

2. Public Comment/Non-Agenda Items

President Shefren asked if there was any public comment on non-agenda items. There was none.

3. Consent Calendar

Motion: To approve the consent calendar.

By: Director Nayfack

Seconded by: Director Griffin

Vote: Ayes -- Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent - Faro

Motion Passed: 4-0-0-1

**4.a. Consider Board Open Letter To Sutter Health To Keep
Mickelson Therapy Pool Open For Community Use Meetings**

President Shefren asked if there was any public comment on this agenda item. Concerned citizens gave testimonials regarding the importance of keeping the pool available to the public. Community members reiterated that the pool is not a want, it is a need. It is the only heated therapy pool available with access for disabled people with chronic conditions and disabled children.

Director Faro joined the meeting at 4:47pm.

Board members discussed the merits of the Mickelson Therapy pool.

Motion: the CEO write a formal letter to Sutter Health advocating for the pool to remain open.

By: Director Faro

Seconded by: Director Griffin

Vote: Ayes -- Faro, Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent --

Motion Passed: 5-0

4.b. Report On Performance Of District Investment Portfolio

President Shefren asked if there was any public comment on this agenda item. There was none.

Andrew Lin of SEIA and Robert Olsen of Pettinelli Financial Partners gave a report on the past performance and future outlook of the District Investment portfolio.

The California Agency Mandate requires very conservative investments with maximum maturities in 5 years. 2021 interest rates have been very low. SEIA has utilized duration, interest rate risk, credit risk and other tools to earn 1.79% returns on the portfolio. Currently, the portfolio is positioned 28% in cash, 27% in Treasury Bonds, and the remainder in treasury inflation-protected securities, investment grade corporate bonds, short term investment grade corporate bond funds and zero-coupon US Treasuries. SEIA believes that rates will increase as the Delta variant wans.

4.c. Consider Contract With Granicus To Record And/Or Live-Stream Public Board Meetings

President Shefren asked if there was any public comment on this agenda item. There was none.

We are currently in the process of installing the Granicus agenda and board document management tool called PEAK. Granicus also offers a tool for video-streaming public meetings. Live-streaming allows greater transparency and for disabled populations to participate remotely at meetings. It is likely that some form of a hybrid meeting format may be required in the future by a regulatory agency.

Motion: To approve a contract with Granicus to record and livestream public Board meetings for 1 year with options to renew for 2 more years at the same yearly fee.

By: Director Shefren

Seconded by: Director Faro

Vote: Ayes -- Faro, Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent --

Motion Passed: 5-0

4.d. Report On Outcomes Of Mission Asset Fund Grant

President Shefren asked if there was any public comment on this agenda item. There was none.

Alex Altman, Philanthropy Director of Mission Asset Fund gave an update on the results of the \$250,000 grant to the San Mateo County Immigrant Relief Fund. Ms. Altman reported that 250 families received \$1,000 grants with no funds spent on overhead. MAF prioritized immigrant families that had lost income streams, were supporting family and children at home or sick with COVID, and had been left out of federal relief. Grant recipients reported that 44% had no income, 66% supported family members, 31% had children under 5, 37% had covid in their households, 76% were unable to pay their bills in full, and 97% of all grant recipients identified as people of color. Respondents utilized the funds to cover basic needs, medical costs, and unpaid bills.

MAF is sponsoring an Immigrant Families Recovery Fund which will provide \$400 monthly to 500 San Mateo County families for up to 24 months, and financial education and coaching, to help families rebuild from this crisis.

4.e. Report On Outcomes Of Second Harvest Covid Emergency Grant

President Shefren asked if there was any public comment on this agenda item. There was none.

Sunita Jethmalani And Shobana Gubbi of Second Harvest of Silicon Valley thanked the Board for their generosity and reported that they are serving more clients than in prior years. In 2019, Second Harvest was serving an average of 250,000 people a month (pre-pandemic level). However, they are now serving 500,000 people a month on average. In the month of June 2021, Second Harvest distributed 11 million pounds of food which is over double the pre-pandemic level of 6 million pounds per month. To meet this need they have leased 2 additional warehouses and bought 15 trucks which has increased their operating costs. Moving forward they are going to lease an additional warehouse, increase efficiency by investing in additional IT, analytics, and processes, develop additional drive-thru, client choice markets, and a home delivery model. They distribute healthy meals that include 50% fresh produce and 35% protein. They do not anticipate the need to subsidize in the near future.

4.f. Update On Census Outcomes And Redistricting Requirements, And Appoint An Ad-hoc Re-Zoning Committee Of The Board

President Shefren asked if there was any public comment on this agenda item. There was none.

The census data shows a 13.4% deviation in population between current zones which requires the District to redraw the zone boundaries. Ms. Bratton will work with Paul Mitchell, the demographer, to create multiple zone maps. The District will hold public hearings to help the public provide input on the final zone boundaries. Ms. Bratton suggests the December 1st Board meeting to present to the public the process followed by a public hearing in January to present multiple drafts, and the final hearing in February to take a vote. We would like to turn in the redistricting paperwork by April.

President Shefren appointed an Ad-Hoc Re-Zoning committee of the Board and volunteered to sit on the committee.

4.g. View Draft Of Annual Report For Final Feedback

President Shefren asked if there was any public comment on this agenda item. There was none.

Ms. Garcia presented the final draft of the SHD Annual Report and received feedback for a few additional edits.

4.h. Update On Status Of Children's Health Initiative (CHI) Fund

President Shefren asked if there was any public comment on this agenda item. There was none.

In 2015, Sequoia Healthcare District, in conjunction with Kaiser Permanente, San Mateo County, First 5, and Peninsula Healthcare District, funded the Children's Health Initiative (CHI). CHI was tasked with helping provide health insurance for uninsured children in the county. Due to changes in legislation, CHI is no longer needed as intended, and the District has asked for a return of their investment dollars. The amount to be refunded is \$1,004,400. This request must be brought to the Board of Supervisors for approval which is scheduled for November 16th. Once approved, a check will be issued to the District. Ms. Kurtzman will remain

on the CHI committee which meets bi-annually to explore potential collaborative projects that meet the investment criteria of the multiple funding agencies.

4.i. Director Requests for Future Agenda Items per Board Policy 8.3

President Shefren asked if any Director had an agenda item request. There was none.

5. CEO/Staff Reports

The ACHD annual meeting went well and the videos are now available on the ACHD website.

We are participating in the ACHD Diversity, Equity and Inclusion workshops. The next workshop is November 30th.

The Red Cross is interested in our office space that should be opening up in March next year.

The next Strategic Planning meeting is scheduled for October 21st. We would like to hold a Board and Staff study session sometime in December.

Dr. Li presented at the ACHD Annual meeting and provided an overview of the Healthy Schools Initiative, school health programs and policies and partnerships.

Dr. Li and Ms. Bratton presented Green Folders at a community event in recognition of Suicide Prevention month.

We are in the process of distributing donated PPE to school districts.

The Parent Venture events have been very successful and had 1,000 people registered for the most recent parent education event.

Dr. Li reported that 6 Cannabis Clubs will be opening in Redwood City. Chris Beth and Adila Huck-Smith are co-facilitators of a group tasked with how to utilize the initial \$60,000 in the clubs paid in fees. The consensus was to use the funds for cannabis education especially regarding responsible use and keeping it away from children.

Ms. Bratton is working with the Redwood City History Museum to sponsor a health fair and museum exhibit celebrating our 75th anniversary. She has tentatively reserved the courthouse square on April 23rd and April 31st as possible dates for the health fair.

Ms. Garcia reported that she is continuing to promote the district on social media and the website. Director Shefren requested analytics on the Sequoia Strong program at a future board meeting.

6. Adjourn

Motion: To adjourn the meeting at 7:13 PM.

By: Director Shefren

Seconded by: Director Griffin

All in favor

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, December 1, 2021, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Aaron Nayfack, M.D.,
Secretary