



525 Veterans Blvd.
Redwood City, CA 94063
650-421-2155 Phone

www.seqhd.org

A G E N D A

**SEQUOIA HEALTHCARE DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
4:30 PM, Wednesday, June 1, 2022
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

Due to recent Covid exposures to Sequoia Healthcare District Staff, and for the health and safety of all participants, this meeting will be held via Zoom. Additional information regarding the meeting can be located on our website: www.seqhd.org. The public is welcome to attend the meeting via Zoom teleconference by dialing in from [\(669\) 900-9128](tel:6699009128) and entering meeting ID: [810 9143 0495](https://us02web.zoom.us/j/81091430495) or may join from a computer via <https://us02web.zoom.us/j/81091430495>.

1. Call To Order And Roll Call
2. Public Comment On Non-Agenda Items*
- ACTION 3. Consent Calendar - President Shefren
 - a. Approve April 6, 2022 Regular Meeting Minutes
 - b. Approve April 28, 2022 Special Board of Directors Study Session
 - c. Accept March And April 2022 Financial Statements
- ACTION 4. New Business
 - a. Accept Resignation Of Board Member And Determine Whether To Fill Vacancy By Election Or Appointment - President Shefren 4:35-4:50
 - ACTION b. Approve Resolution 2022-04 Calling for Board Election: Zones A, C, E - Mr. Hudak 4:50-4:55
 - ACTION c. Consider Adoption Of District Proposed Budget FY 2022-23 - Ms. Kurtzman 4:55-5:05
 - ACTION d. Consider Funding Request From Peninsula Volunteers For Up To \$98,000 To Support Rideshare Program FY 2022-2023 - Ms. Najieb-Wachob 5:05-5:10
 - ACTION e. Consider Grant Request From Sonrisas Dental Health For Up To \$357,100 For FY 2022-2023 - Ms. Fetcher 5:10-5:20
 - ACTION f. Consider Approval Of School Health Budget For 2022-2023 For Up To \$4,850,000 - Dr. Li 5:20-5:35
 - ACTION g. Consider Approval Of Community Grants Recommendations for FY 2022-23 For \$4,050,000 - Ms. Bratton 5:35-5:50
 - ACTION h. Director Requests For Future Agenda Items Per Board Policy 8.3 - President Shefren
5. CEO/Staff Reports:
 - a. CEO Report And Staff Reports - Ms. Kurtzman, Ms. Garcia, Ms. Bratton
- ACTION 6. Adjourn
The Next Regular Meeting Of The Board Of Directors Of Sequoia Healthcare District Is Scheduled For 4:30 PM, Wednesday, August 3, 2022, District Conference Room, 525 Veterans Blvd., Redwood City, CA 94063

Jerry Shefren, MD, Board President

*Public comment will be taken for each agenda item prior to the board's consideration on that item.

Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District office, 525 Veterans Blvd., Redwood City, CA, during normal business hours. Please telephone 650-421-2155 ext. 201 to arrange an appointment.

In compliance with the Americans with Disabilities Act, if you require special accommodation to participate in this meeting, please contact Sequoia Healthcare District at least 48-hours prior to the meeting at 650-421-22155 ext. 201.

**MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
April 6, 2022
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

<u>Directors Present</u>	<u>Directors Excused</u>	<u>Also Present</u>
Director Faro via Zoom Director Griffin Director Nayfack via Zoom Director Shefren via Zoom	Director Martinez	Pamela Kurtzman, CEO Mr. Hudak, Legal Counsel Ms. Stamper, Recorder

1. Call to Order

Director Griffin called the meeting to order at 4:33PM. Roll call attendance was taken. Directors Faro, Griffin, Nayfack and Shefren were present. A quorum was present.

2. Public Comment/Non-Agenda Items

Director Griffin asked if there was any public comment on non-agenda items. There was none.

3. Consent Calendar

Motion: To approve consent calendar.

By: Director Shefren

Seconded by: Director Faro

Vote: Ayes - Faro, Griffin, Nayfack, Shefren

Nos --

Abstain --

Absent -- Martinez

Motion Passed: 4-0-0-1

4.a. Presentation of Draft Annual Audit

Ahmad Gharaibeh of Eide Bailly presented a draft of the 2021 Annual Financial report. The report is incomplete at this time as the Pension Plan still needs to be tested. The report will be finalized and presented at the next Board meeting.

Mr. Gharaibeh apologized for the tardiness of the report. Eide Bailly has experienced difficulty maintaining full staffing which has affected their ability to present a timely report. They anticipate hiring additional staff which will increase the costs associated with audits next year.

4.b. Actuarial Report on Sequoia Pension Program

Doug Pryor of Bartel and Associates LLC presented the actuarial report on the District Pension program. The valuations are completed on a bi-annual basis. The last full valuation was January 1, 2020 and provided a recommended contribution of \$3M per year for two years with a 10-year amortization of the unfunded liability. Due to the exceptional return on investment during 2020 of 25% which was well in excess of the anticipated return of 6%, the valuation results were updated to change the contribution for 2020 to \$1.5M with another \$1.5M scheduled for 2021. The pension plan is currently 87% funded. The recommended contribution for 2022 and 2023 is \$2.2M. The next valuation will be January 1, 2024.

**4.c. Consider Grant Request From Belmont PD for \$26,385
To Replace Outdated AED Units**

The Belmont Police Department has 8 SHD sponsored defibrillators that were purchased in 2006. These units are over 15 years old and out of warranty. The police department is often the first responders at locations where AED's are not available and would like to request \$26,385 to purchase 12 AED units. The police department will purchase an additional two units for a total of 14 units. The Belmont Police Department will be responsible for the maintenance of the new units.

Motion: To approve a grant for the Belmont Police Department for \$26,385 to purchase 12 external defibrillators (AED's).

By: Director Faro

Seconded by: Director Shefren

Vote: Ayes - Faro, Griffin, Nayfack, Shefren

Nos --

Abstain --

Absent -- Martinez

Motion Passed: 4-0-0-1

**4.d. Consider Grant Request From Redwood City PD for \$24,187
To Replace Outdated AED Units**

The Redwood City Police Department (RCPD) has 31 vehicles and 10 SHD sponsored defibrillators that were purchased over 15 years ago. The AED's are well past their warranty. The current AEDs are positioned in the SWAT truck, police boat and 8 patrol cars. As the police department is often the first responders at locations where AED's are not available and there are currently only 8 units in the RCPD fleet, there is a high likelihood that at any given time there may not be an AED available for an emergency. RCPD would like to request \$24,187 to purchase 11 AED units. The RCPD will purchase an additional four units for a total of 15 units. The RCPD will be responsible for the maintenance of the new units.

Motion: To approve a grant for the Redwood City Police Department for \$24,187 to purchase 11 external defibrillators (AED's).

By: Director Faro

Seconded by: Director Shefren

Vote: Ayes - Faro, Griffin, Nayfack, Shefren

Nos --

Abstain --

Absent -- Martinez

Motion Passed: 4-0-0-1

4.e. Report By Sonrisas On Final Grant Outcomes Of Two-Year Grant

Tracey Fletcher and Nigel Taverner of Sonrisas reported that they have increased capacity at the San Mateo clinic. They have screened over 800 children within District boundaries at the school sites. 20% of children screened from Redwood City School District had significant dental issues. They are experiencing staffing challenges, and covid has increased expenses and limited the number of appointments they can offer. The current need for care outpaces appointments available.

They would like to expand their partnership with the District and come back at the end of the fiscal year to ask for additional funding.

DRAFT

4.f. Report On Healthy School Initiative Year-End Outcomes

The Healthy Schools Initiative’s 2021-2022 year-end review provided information about the broad scope of SHD’s impact within the school districts during this past year over 5 critical areas: Alcohol Tobacco and other Drugs prevention, Mental Health data collection, continued support of Tier One Staff/Parent/Student education, enhanced Tier One mental health support with an equity lense, and school nurse support especially in relation to covid-related school health needs. The challenges this year included mental health staffing, implementing the pilot “Early Alert” Tier One universal screening tool, increasing nursing support, meeting the need for PPE and other supplies as Covid surged, anticipating and accounting for additional funding sources for schools as we fill the gaps. Five Healthy Schools team members from Redwood City, San Carlos, Belmont-Redwood Shore, Las Lomas and Menlo Park, shared highlights of their work to date.

4.g. Redistricting Update and Zone Map Selection For May 14th Submission Deadline

Ms. Bratton presented multiple zone maps created with the help of Paul Mitchell, a demographer. Ms. Bratton presented the draft maps for public input at 4 community meetings from January through March.

Motion: To accept Plan D as the new Sequoia Healthcare District map for redistricting.

By: Director Shefren

Seconded by: Director Faro

Vote: Ayes - Faro, Griffin, Nayfack, Shefren

Nos --

Abstain --

Absent -- Martinez

Motion Passed: 4-0-0-1

4.h. Consider Staff Request Of Up To \$10,500 for Unbudgeted Building Repairs

Included in the packet was a request for approval of roofing repairs. The actual estimated cost is \$10,900, not \$10,500 listed on the agenda.

Motion: To approve up to \$10,900 for the unbudgeted roofing repairs.

By: Director Faro

Seconded by: Director Griffin

Vote: Ayes - Faro, Griffin, Nayfack, Shefren

Nos --

Abstain --

Absent -- Martinez

Motion Passed: 4-0-0-1

4.i. Presentation Of Draft Budget for FYE 2023

Ms. Kurtzman presented the Sequoia Healthcare District FY2022-2023 draft budget. Ms. Kurtzman anticipates approximately \$14M in tax revenue, a decrease in rental income, a decrease in investment income and \$2.2 million in pension pass-through income. Ms. Kurtzman anticipates \$7.6M in Grants, \$5.3M for programs, \$1.6 for administration and other non-personnel expenses, and \$2.3 in pension, building and capital improvements, for a total of \$16.8M in total expenses. Ms. Kurtzman noted that the increased cost of living in the bay area have increased costs for staffing, accounting and insurance.

4.j. Approve Amendment To Employment Contract Of Chief Executive Officer

This year the Board hired an outside consultant to do an assessment of comparable health care positions to our CEO, and compared salary, benefits, and COLA. The goal is to provide a cost of living increase and increase the benefits package to bring the District's CEO compensation closer to the 50th percentile. The Board is unable to increase benefits, so have increased salary. Ms. Kurtzman's performance evaluation was excellent.

Motion: To approve a salary increase to \$275,500 for the Sequoia Healthcare District CEO retroactive to January 1, 2022.

By: Director Shefren

Seconded by: Director Faro

Vote: Ayes - Faro, Griffin, Nayfack, Shefren

Nos --

Abstain --

Absent -- Martinez

Motion Passed: 4-0-0-1

4.k. Director Requests for Future Agenda Items per Board Policy 8.3

Director Shefren would like ideas for additional funding areas and would like solid plans. Director Nayfack likes the branding of SequoiaSmart, SequoiaSafe and Sequoia Strong, and is interested in more information about expanding those areas.

5. CEO/Staff Reports

Ms. Kurtzman asked the Board to schedule a second Strategic Planning meeting for Thursday, April 28th from noon to 4pm to come to a consensus on future direction.

Ms. Kurtzman is exploring vision and dental coverage for staff, working on an updated employee handbook that incorporates new California laws, and will present additions to the Policies and Procedures manual.

Staff reports are included I the packet.

Ms. Garcia gave additional details regarding the upcoming Health Fair on May 21, 2022.

6. Adjourn

Motion: To adjourn the meeting at 7:40 PM.

By: Director Faro

Seconded by: Director Nayfack

All in favor

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, June 1, 2022, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Aaron Nayfack, M.D.,
Secretary

MINUTES OF BOARD/STAFF STUDY SESSION
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
April 28, 2022
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063

Directors Present

Director Faro
Director Griffin
Director Martinez
Director Shefren

Directors Excused

Director Nayfack

Also Present

Ms. Kurtzman, CEO
Ms. Bratton, Dir. Of Grants
Ms. Garcia, Sequoia Strong Coord.
Ms. Stamper, Recorder

1. Call to Order

CEO Kurtzman welcomed all participants and roll call was taken at 12:11 AM.

Public Comment/Non-Agenda Items

President Shefren asked if there was public comment on non-agenda items. There was no comment.

2. New Business: Planning Investment Strategies

CEO Kurtzman gave an overview and timeline for approval of the draft plan. The District anticipates tax revenue and other income sources to provide \$16,800,400 in 2022-23, and total expenses for the FY of \$16,800,800.

CEO Kurtzman reviewed the current Mission, Vision Statement and Core Values of the District.

Core Values - *Compassion Action Respect Equity Stewardship*, acronym is CARES.

Mission - *To improve the health of District residents by enhancing access to care and promoting wellness, through responsible stewardship of District taxpayer dollars.*

Vision - *All District residents experience optimal physical and mental health at every stage of life.*

5 Proposed Priority Investment Areas for future District dollars include: Equity and Inclusion, Innovation, Collaboration, Communications, Advocacy.

Equity and Inclusion focuses on engaging in population-specific efforts to address the needs of those residents in the District that are historically underserved or particularly impacted by health disparities.

This starts with providing:

- a Board DEI survey
- DEI trainings for staff and Board members
- DEI trainings in schools
- offering DEI trainings to community partners

- DRAFT
- engaging in transparent and equitable decision making with feedback from workshops, committees, surveys and other direct community feedback
 - developing hyperlocal partnerships with organization that serve underserved populations
 - recruiting additional community representation for boards and committees
 - evaluating programs' impacts with a DEI lens
 - supporting local non-profits that provide services to marginalized populations.

Areas of Concern/Questions raised:

- Director Martinez suggested partnering with community groups such as PAL, and Casa Circulo to strengthen our outreach to under-represented communities.

Innovation focuses on supporting new and innovative strategies that provide resources to residents that are unable to access quality healthcare due to lack of insurance, transportation, mobility challenges, mental health, language, cultural barriers, immigration status, homelessness, etc.

The District will explore NEW ideas or will expand partnerships that:

- assist low-income residents with paying medication/copays such as MedAssist
- provide direct pay to local dentists for preventative/urgent visits
- research feasibility of creating a new dental clinic within District boundaries such as converting the 525 Veteran's building
- increase access to prepared food delivery services for homebound seniors and survey programs such as DoubleUp Food Bucks with local partners
- increase community mental health services by partnering with the County to expand the "Mental First Aid" program
- expand partnerships with Peninsula Volunteers and Ability Path to prevent isolation of disabled and elderly residents
- increase access to school based mental health services with partners such as Kognito, CareSolace, Early Alert and "Mental Health First Aid"
- continue pilot school nurse mentorship program
- expand dental screenings in RCSD and beyond
- strengthen partnerships with County Office of Ed and County Health for collaboration on future initiatives
- revitalize Living Healthy classes
- partner with Park & Rec to subsidize health education and fitness offerings for our residents
- increase senior programs with partnerships that target fall prevention, strengthening, balance and mobility.
increase disaster preparedness training and supplies for our community
- partner with Red Cross to provide subsidized CPR and disaster preparedness courses for our residents
- align with County Emergency Response Plan

Areas of Concern/Questions raised:

- Director Shefren would like courses on wildfire safety. Director Griffin suggested

providing financial assistance for elderly to do landscape cleanup for wildfire prevention.

- Staff suggested funding workforce development such as:
 - tuition assistance for dental hygienists
 - tuition assistance for people studying to become a mental health therapists/counselor
 - provide cost of living allowances to non-profit staff providing safety net services
- Directors expressed concern about the District funding workforce development to retain people to provide services within the community as there is no way to assure they will stay in the area and serve District residents.

Collaboration focuses on using a collective impact approach to partner with organizations from different sectors and agree to solve a specific set of concerns using a common agenda and align our efforts using common measures of success.

The District will:

- Encourage partner agency collaborations that will increase impact, improve efficiency of operation and best leverage limited resources
- Effectively allocate resources
- Invest with other funders to increase impact
- Learn from Covid-19 responses and share with partners

New approached to addressing Oral Health

- Dental Clinic at 525: Restructuring 525 Veterans building into a dental clinic for low-insurance/no insurance provider. The building already owned, is zoned for Medical use, and has already had traffic studies, etc. so it would only need remodeling and equipment.

Areas of Concern/Questions raised:

- Directors Griffin and Faro concerned that a dental clinic should be located in the North Fair Oaks area.
- Director Shefren is concerned that it is a significant investment and will have ongoing costs.
- Directors would like the consultant to answer some specific set of questions
- Direct Pay to Dentists: pilot program to pay local dentists to cover procedure fees with sliding fees scale. Consultant can explore viability and sliding fee scale or insurance rate.

Areas of Concern/Questions raised:

- Would the SM Dental Society already have a similar program in place that subsidizes dentists to see patients? Could the program be run by/through SM Dental Society?
- Would the insurance rate be too low to be palatable to dentists? Would they need a better reimbursement rate to participate?

- Scholarship to encourage Hygienists: Pilot a workforce development program by providing a loan forgivable over X-years if work within District area.

Areas of Concern/Questions raised:

- Is it better to offset wages for existing hygienists/staff to encourage retention? It would be hard to enforce.
- Directors would like specifics that how it will be successful - Ms. Kurtzman will explore the viability.

New approaches to addressing food insecurity

- DoubleUp Food Bucks - partner with SPUR/Second Harvest/First 5 to add funds to his program.
- Meals On Wheels - Fund the expansion of their kitchen and staff so they can go from a 12 hours a day kitchen to a 24 hour a day kitchen.
 - Ms. Bratton suggested having a factory created “Meals On Wheels” meals available at grocery store that can be delivered.

New approaches to addressing Mental Health

- County is requesting a mental health training subsidy “Mental Health First Aid”
- Partner with SMCBH to create an asset map of mental health services
- Offer trauma-informed programming for health care workers, first responders, teachers

New approaches to addressing older adult needs

- Senior programming - fitness and fall prevention; balance, mobility and fall prevention clinics
- revitalize Living Healthy classes- focus on older adult population
- partner with Park & Rec to subsidize health education and fitness offerings for our residents

Expansion of current grants:

- School nurse mentorship pilot
- School nurse scholarship program
- Increase mental health service such as Kognito, CareSolace, Early Alert, “Mental Health First Aid”
- Dental screenings in RWSD
- Strengthen partnerships with County office of Ed and County Health.
- Sequoia Safe - Disaster Prep, Safety and First Aid, Red Cross CPR and hands-only CPR

Communications focuses on providing targeted outreach to difficult to reach populations proactively and regularly in a linguistically and culturally appropriate manner via multiple communication methods such as website, social media, public presentations, newsletters, etc. Engage community leaders for their expertise, feedback and partnership.

- Update websites consistently
- Monthly newsletter email blast

- DRAFT**
- Annual report
 - Health Fair
 - Utilize website analytics to measure website utilization
 - Consider adding other languages such as Mandarin, beside English and Spanish
 - Have Board members regularly meet with board of supervisors for each City Council to discuss current community concerns and potential collaborative solutions

Advocacy focuses on advocating for change on issues that impact the health of district residents.

- Support proposals that address social determinants of health, illness prevention, community health and wellness
- Support increased reimbursement funding for outpatient, behavioral health, substance abuse, care management, workforce needs and population health
- Support proposals to improve access to care
- Support and preserve the autonomy of healthcare districts
- Support local government an ensure LAFCOs have adequate resources to accomplish their statutory obligations

3. Adjourn

Motion: At 3:45 PM adjourn meeting.

By: Director Shefren

Seconded by: Director Faro

All in favor

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, June 1, 2022, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Aaron Nayfack, M.D.
Secretary

2:43 PM
05/24/22
Accrual Basis

**Sequoia Healthcare District
Balance Sheet - by Month
As of April 30, 2022**

	Jul 31, 21	Aug 31, 21	Sep 30, 21	Oct 31, 21	Nov 30, 21	Dec 31, 21	Jan 31, 22	Feb 28, 22	Mar 31, 22	Apr 30, 22
ASSETS										
Current Assets										
Checking/Savings										
10150-0 · Cash (WF-MMA)	4,559,798.26	4,559,836.99	4,559,874.46	4,559,913.19	4,559,950.67	4,559,989.40	4,560,028.13	4,560,063.11	4,560,101.84	4,560,139.32
10200-0 · Cash (WF)	4,613,942.43	4,061,223.70	2,573,490.90	2,508,640.35	4,727,171.57	12,794,896.39	13,743,549.16	10,490,116.68	10,789,388.50	13,488,389.33
10250-0 · Cash from Investments	314,916.70	314,916.70	314,916.70	314,916.70	314,916.70	314,916.70	314,916.70	314,916.70	314,916.70	314,916.70
10300-5 · Cash Equivalents	11,106,989.18	11,106,432.18	11,098,049.18	11,067,954.18	11,075,083.78	11,071,414.78	10,998,160.78	10,994,938.78	10,873,713.78	10,771,904.78
10350-0 · Schwab Operating Funds Acct#739	10,417,881.01	10,418,460.01	10,413,429.01	10,393,485.01	10,396,788.01	10,394,779.01	10,348,333.01	10,343,641.01	10,240,956.01	10,118,776.01
Total Checking/Savings	31,013,527.58	30,460,869.58	28,959,760.25	28,844,909.43	31,073,910.73	39,135,996.28	39,964,987.78	36,703,676.28	36,779,076.83	39,254,126.14
Other Current Assets										
10400-0 · Pension Assets-Vanguard	62,291,104.00	62,291,104.00	62,291,104.00	62,291,104.00	62,291,104.00	62,291,104.00	62,291,104.00	62,291,104.00	62,291,104.00	62,291,104.00
10500-9 · Pension Contribution Rcvble	24,378,931.00	24,378,931.00	24,378,931.00	24,378,931.00	24,378,931.00	24,378,931.00	24,378,931.00	24,378,931.00	24,378,931.00	24,378,931.00
10502-0 · Prepaid Grants	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00
Total Other Current Assets	87,170,035.00	87,170,035.00	87,170,035.00	87,170,035.00	87,170,035.00	87,170,035.00	87,170,035.00	87,170,035.00	87,170,035.00	87,170,035.00
Total Current Assets	118,183,562.58	117,630,904.58	116,129,795.25	116,014,944.43	118,243,945.73	126,306,031.28	127,135,022.78	123,873,711.28	123,949,111.83	126,424,161.14
Fixed Assets										
12100-6 · Land	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00
12200-6 · Land Improvements	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05
12300-1 · Improvements-Classroom	83,410.44	83,410.44	83,410.44	83,410.44	83,410.44	83,410.44	83,410.44	83,410.44	83,410.44	83,410.44
12300-6 · Buildings	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30
12300-8 · Building Improvements	547,329.57	547,329.57	547,329.57	547,329.57	547,329.57	547,329.57	547,329.57	547,329.57	547,329.57	547,329.57
12300-9 · Tenant Improvements	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29
12400-6 · Equipment	76,222.26	76,222.26	76,222.26	76,222.26	76,222.26	76,222.26	76,222.26	76,222.26	76,222.26	76,222.26
12400-7 · Furniture	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91
12500-6 · Accumulated Depreciation	-2,123,165.51	-2,127,040.34	-2,130,915.17	-2,134,790.00	-2,138,664.83	-2,142,539.66	-2,146,414.49	-2,150,289.32	-2,154,164.15	-2,158,038.98
Total Fixed Assets	359,637.31	355,762.48	351,887.65	348,012.82	344,137.99	340,263.16	336,388.33	332,513.50	328,638.67	324,763.84
TOTAL ASSETS	118,543,199.89	117,986,667.06	116,481,682.90	116,362,957.25	118,588,083.72	126,646,294.44	127,471,411.11	124,206,224.78	124,277,750.50	126,748,924.98
LIABILITIES & EQUITY										
Liabilities										
Current Liabilities										
Accounts Payable										
20000 · Accounts Payable	62,102.35	964.16	1,881.04	2,876.72	153.50	0.00	2,831.53	2,831.53	0.00	0.00
Total Accounts Payable	62,102.35	964.16	1,881.04	2,876.72	153.50	0.00	2,831.53	2,831.53	0.00	0.00
Other Current Liabilities										
20001-0 · Deposit Payable	3,565.00	3,565.00	3,565.00	3,565.00	3,565.00	3,565.00	3,565.00	3,565.00	3,565.00	3,565.00
20100-0 · Grants Payable	1,953,999.89	1,953,999.89	1,953,999.89	1,961,499.89	1,961,499.89	1,961,499.89	1,961,499.89	132,999.89	132,999.89	127,999.89
20200-0 · HSI Grants Payable	1,827,046.71	1,453,970.21	103,056.90	103,056.90	103,056.90	103,056.90	103,056.90	103,056.90	103,056.90	103,056.90
21900 · PPT Pension Payment PassThru	550.00	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Current Liabilities	3,785,161.60	3,412,085.10	2,060,621.79	2,068,121.79	2,068,121.79	2,068,121.79	2,068,121.79	239,621.79	239,621.79	234,621.79
Total Current Liabilities	3,847,263.95	3,413,049.26	2,062,502.83	2,070,998.51	2,068,275.29	2,068,121.79	2,070,953.32	242,453.32	239,621.79	234,621.79
Long Term Liabilities										
22000-1 · Pension Contribution Payable	22,485,573.00	22,485,573.00	22,485,573.00	22,485,573.00	22,485,573.00	22,485,573.00	22,485,573.00	22,485,573.00	22,485,573.00	22,485,573.00

Sequoia Healthcare District
Balance Sheet - by Month
As of April 30, 2022

	<u>Jul 31, 21</u>	<u>Aug 31, 21</u>	<u>Sep 30, 21</u>	<u>Oct 31, 21</u>	<u>Nov 30, 21</u>	<u>Dec 31, 21</u>	<u>Jan 31, 22</u>	<u>Feb 28, 22</u>	<u>Mar 31, 22</u>	<u>Apr 30, 22</u>
25000-0 · Deferred inflows from pension	1,893,358.00	1,893,358.00	1,893,358.00	1,893,358.00	1,893,358.00	1,893,358.00	1,893,358.00	1,893,358.00	1,893,358.00	1,893,358.00
Total Long Term Liabilities	<u>24,378,931.00</u>	<u>24,378,931.00</u>	<u>24,378,931.00</u>	<u>24,378,931.00</u>	<u>24,378,931.00</u>	<u>24,378,931.00</u>	<u>24,378,931.00</u>	<u>24,378,931.00</u>	<u>24,378,931.00</u>	<u>24,378,931.00</u>
Total Liabilities	28,226,194.95	27,791,980.26	26,441,433.83	26,449,929.51	26,447,206.29	26,447,052.79	26,449,884.32	24,621,384.32	24,618,552.79	24,613,552.79
Equity										
32000 · Retained Earnings	29,870,258.94	29,870,258.94	29,870,258.94	29,870,258.94	29,870,258.94	29,870,258.94	29,870,258.94	29,870,258.94	29,870,258.94	29,870,258.94
39004-1 · Invested in Capital Assets	516,195.00	516,195.00	516,195.00	516,195.00	516,195.00	516,195.00	516,195.00	516,195.00	516,195.00	516,195.00
39004-3 · Fiduciary Fund Balance	61,011,405.00	61,011,405.00	61,011,405.00	61,011,405.00	61,011,405.00	61,011,405.00	61,011,405.00	61,011,405.00	61,011,405.00	61,011,405.00
Net Income	-1,080,854.00	-1,203,172.14	-1,357,609.87	-1,484,831.20	743,018.49	8,801,382.71	9,623,667.85	8,186,981.52	8,261,338.77	10,737,513.25
Total Equity	<u>90,317,004.94</u>	<u>90,194,686.80</u>	<u>90,040,249.07</u>	<u>89,913,027.74</u>	<u>92,140,877.43</u>	<u>100,199,241.65</u>	<u>101,021,526.79</u>	<u>99,584,840.46</u>	<u>99,659,197.71</u>	<u>102,135,372.19</u>
TOTAL LIABILITIES & EQUITY	<u>118,543,199.89</u>	<u>117,986,667.06</u>	<u>116,481,682.90</u>	<u>116,362,957.25</u>	<u>118,588,083.72</u>	<u>126,646,294.44</u>	<u>127,471,411.11</u>	<u>124,206,224.78</u>	<u>124,277,750.50</u>	<u>126,748,924.98</u>

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Accrual Basis

Sequoia Healthcare District
Profit & Loss - by Month
July 2021 through April 2022

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	TOTAL
Income											
40300 · Rental Income	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00	-5,100.00	0.00	2,000.00	19,300.00
40400 · Tax Revenue	22,639.46	0.00	6,990.02	498,897.79	716,318.26	6,684,422.16	1,353,044.84	43,623.93	759,405.70	3,770,612.11	13,855,954.27
40500 · Investment Income	49,557.00	22.00	-13,414.00	-50,039.00	10,432.60	-5,678.00	-119,700.00	-7,914.00	-223,910.00	-223,989.00	-584,632.40
40600 · Interest Income	100.13	78.74	71.54	67.87	64.77	120.10	146.90	133.68	132.09	142.78	1,058.60
40800 · 2021 Dignity Settlement Agrmt	0.00	0.00	0.00	0.00	2,000,000.00	0.00	0.00	0.00	0.00	0.00	2,000,000.00
40820 · 2021 Return of CHI investment \$	0.00	0.00	0.00	0.00	0.00	1,004,400.00	0.00	0.00	0.00	0.00	1,004,400.00
40850 · 2021 Calif. Covid-19 Relief	0.00	0.00	0.00	0.00	0.00	678,202.00	0.00	0.00	0.00	0.00	678,202.00
40900-0 · Pension Income	0.00	0.00	0.00	0.00	0.00	1,500,000.00	0.00	0.00	0.00	0.00	1,500,000.00
Total Income	75,496.59	3,300.74	-3,152.44	452,126.66	2,730,015.63	9,864,666.26	1,236,691.74	30,743.61	535,627.79	3,548,765.89	18,474,282.47
Gross Profit	75,496.59	3,300.74	-3,152.44	452,126.66	2,730,015.63	9,864,666.26	1,236,691.74	30,743.61	535,627.79	3,548,765.89	18,474,282.47
Expense											
60100-1 · Admin. Expense	311.84	2,866.15	3,949.72	10,853.92	4,020.73	4,833.31	5,198.65	829.84	13,739.88	1,687.66	48,291.70
60101-1 · Administration Payroll	29,767.55	20,195.65	19,277.54	30,378.83	26,634.34	31,980.52	23,247.24	23,087.66	23,069.68	42,888.10	270,527.11
60300-1 · Board Health Insurance	1,871.68	1,871.68	1,871.68	306.64	1,871.68	1,871.68	549.02	2,114.02	2,114.02	2,114.02	16,556.12
60300-2 · Employee Health Insurance	6,168.98	6,168.98	6,168.98	3,721.58	6,175.48	6,175.48	6,103.93	4,857.51	6,457.05	5,683.81	57,681.78
60350 · Employee Retirement Benefit	1,625.62	1,664.75	869.44	3,758.88	1,999.19	1,373.35	2,024.76	2,024.76	2,024.76	3,509.64	20,875.15
60400-1 · Investment Fees	0.00	0.00	0.00	7,608.17	0.00	0.00	7,577.67	0.00	0.00	7,499.76	22,685.60
60500-1 · Office Supplies/Equip Maint	402.54	237.02	204.45	145.15	885.75	163.41	162.77	385.99	213.54	674.35	3,474.97
60610-1 · Accounting fees	0.00	0.00	0.00	0.00	0.00	2,516.00	0.00	0.00	0.00	0.00	2,516.00
60700-1 · Board Expense	925.00	1,193.15	430.80	0.00	-1,193.15	0.00	0.00	0.00	0.00	0.00	1,355.80
60700-2 · Association/Membership Dues	0.00	0.00	34,361.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	34,661.00
60725-1 · Communications	0.00	0.00	0.00	750.00	44,156.48	2,000.00	0.00	0.00	1,719.38	0.00	48,625.86
60750-1 · Public Relations	0.00	0.00	513.98	500.00	225.00	0.00	292.50	0.00	0.00	1,208.54	2,740.02
60750-2 · Web Site/IT	2,711.53	2,911.53	2,911.53	7,640.94	3,372.78	7,932.91	3,411.53	3,280.53	2,705.53	2,905.53	39,784.34
60775-1 · Pension Plan	0.00	0.00	0.00	0.00	0.00	1,500,000.00	0.00	0.00	0.00	0.00	1,500,000.00
60800-1 · Insurance	36,573.00	0.00	0.00	-864.50	0.00	-101.00	0.00	0.00	0.00	-864.50	34,743.00
60806-1 · LAFCO fees	13,712.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,712.00
60810-1 · Legal Fees	0.00	18,592.93	25,123.50	48,731.90	25,846.41	21,292.17	1,183.00	3,905.00	5,107.00	1,030.00	150,811.91
60815-1 · Bank Fees	0.00	0.00	0.00	0.00	0.00	45.00	0.00	0.00	0.00	0.00	45.00
65200-1 · Maintenance	386.00	1,261.00	1,739.00	8,096.40	1,275.00	9,173.23	1,275.00	1,415.00	3,300.00	2,763.87	30,684.50
65400-1 · Utilities	1,684.48	2,156.21	2,666.71	2,132.42	1,479.22	10,578.38	2,459.59	1,829.89	2,220.46	2,033.67	29,241.03
65450-1 · Property Insurance	3,827.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,827.23
65500-1 · Depreciation Expense	3,874.83	3,874.83	3,874.83	3,874.83	3,874.83	3,874.83	3,874.83	3,874.83	3,874.83	3,874.83	38,748.30
70200-1 · Grant Admin Expenses	0.00	1,757.07	75.00	0.00	26,363.00	0.00	477.00	0.00	4,281.52	206.00	33,159.59
70201-1 · Grant Admin Payroll	14,086.97	11,994.92	11,315.13	18,429.43	11,925.57	16,216.39	12,294.71	12,183.32	12,183.33	22,726.72	143,356.49
70350-1 · Samaritan House	0.00	0.00	0.00	384,887.50	0.00	0.00	316,887.50	0.00	0.00	316,887.50	1,018,662.50
70400-1 · Other Grants	0.00	0.00	0.00	0.00	1,200.00	5,000.00	950.68	0.00	0.00	0.00	7,150.68
70550-1 · San Mateo Medical Center	160,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
70560-1 · Ravenswood Family Health Center	500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	500,000.00	0.00	0.00	1,000,000.00
70565-1 · LifeMoves LVN (Maple S shelter)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,500.00	0.00	127,500.00
70566-1 · Pen Volunteers LYFT program	0.00	16,694.45	2,858.31	3,058.78	3,233.27	2,419.30	3,816.25	2,928.01	2,780.95	3,406.78	41,196.10
70567-1 · BGCP Psychotherapist	46,585.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,585.00	0.00	93,170.00
70568-1 · Sonrisas	0.00	0.00	0.00	0.00	60,000.00	0.00	0.00	60,000.00	0.00	0.00	120,000.00
70594-0 · Future Impact Funds	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00	50,564.35	100,564.35
70595-0 · Covid-19 Emergency Funds	196.02	12,120.00	120.00	10,120.00	25,119.00	120.00	120.00	0.00	0.00	0.00	47,915.02
70700-1 · HeartSafe Program	3,861.25	701.25	1,022.50	357.00	404.58	673.41	-34.42	387.25	555.08	357.00	8,284.90
70701-1 · HeartSafe Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-68.84	-68.84
70702-1 · HeartSafe Training & Equipment	39,130.00	230.79	0.00	0.00	59.90	0.00	0.00	0.00	0.00	165.00	39,585.69
70800-1 · School Health Expense	22,500.00	0.00	0.00	5,619.99	761.67	4,889.86	1,656.28	26,922.28	1,335.00	55.03	63,740.11
70801-1 · School Health Payroll	12,605.68	12,713.14	12,458.18	19,324.68	20,398.50	18,757.82	14,365.34	14,229.03	14,229.00	21,965.50	161,046.87

Sequoia Healthcare District
Profit & Loss - by Month
 July 2021 through April 2022

	<u>Jul 21</u>	<u>Aug 21</u>	<u>Sep 21</u>	<u>Oct 21</u>	<u>Nov 21</u>	<u>Dec 21</u>	<u>Jan 22</u>	<u>Feb 22</u>	<u>Mar 22</u>	<u>Apr 22</u>	<u>TOTAL</u>
70802-1 · School Health Grants	247,000.00	0.00	13,355.00	0.00	225,703.33	96,965.01	120.00	796,853.93	178,009.50	565,593.99	2,123,600.76
70900 · Sequoia Strong program	250.00	119.99	0.00	0.00	79.99	5.32	0.00	10.35	971.64	4,283.00	5,720.29
70901 · Sequoia Strong Payroll	6,293.39	6,293.39	6,118.01	9,615.45	6,293.39	7,545.66	6,392.77	6,310.74	6,293.39	9,440.10	70,596.29
Total Expense	<u>1,156,350.59</u>	<u>125,618.88</u>	<u>151,285.29</u>	<u>579,347.99</u>	<u>502,165.94</u>	<u>1,806,302.04</u>	<u>414,406.60</u>	<u>1,467,429.94</u>	<u>461,270.54</u>	<u>1,072,591.41</u>	<u>7,736,769.22</u>
Net Income	<u>-1,080,854.00</u>	<u>-122,318.14</u>	<u>-154,437.73</u>	<u>-127,221.33</u>	<u>2,227,849.69</u>	<u>8,058,364.22</u>	<u>822,285.14</u>	<u>-1,436,686.33</u>	<u>74,357.25</u>	<u>2,476,174.48</u>	<u>10,737,513.25</u>

**Month to Month Budget
March - April 2022**

	March Budget	March Actual	April Budget	April Actual	10 Month (July - April) Total Budget	10 Month (July - April) Total Actual	12 Month (July - June) Total Budget
Income							
Rental Income	3,200.00	0.00	3,200.00	2,000.00	32,000.00	19,300.00	35,800.00
Tax Revenue	720,000.00	759,405.70	3,700,000.00	3,770,612.11	12,350,000.00	13,855,954.27	14,000,000.00
Investment Income	15,000.00	(223,910.00)	15,000.00	(223,989.00)	150,000.00	(584,632.40)	180,000.00
Interest Income	250.00	132.09	250.00	142.78	2,500.00	1,058.60	3,000.00
Pension Income	0.00	0.00	0.00	0.00	1,500,000.00	1,500,000.00	1,500,000.00
2021 Dignity Settlement Agrmt	0.00	0.00	0.00	0.00	0.00	2,000,000.00	0.00
2021 Children's Health Initiative	0.00	0.00	0.00	0.00	0.00	1,004,400.00	0.00
2021 Calif. Covid-19 Relief	0.00	0.00	0.00	0.00	0.00	678,202.00	0.00
Total Income	738,450.00	535,627.79	3,718,450.00	3,548,765.89	14,034,500.00	14,791,680.47	15,718,800.00
Expenses							
Admin. Expense	2,000.00	13,739.88	2,000.00	1,687.66	24,000.00	48,291.70	28,000.00
Admin. Payroll	20,000.00	23,069.68	30,000.00	42,888.10	230,000.00	270,527.11	270,000.00
Board Health Insurance	1,600.00	2,114.02	1,600.00	2,114.02	16,800.00	16,556.12	20,000.00
Employee Health Insurance	8,000.00	6,457.05	9,000.00	5,683.81	84,000.00	57,681.78	100,000.00
Employee Retirement Benefit	2,000.00	2,024.76	2,500.00	3,509.64	21,000.00	20,875.15	25,000.00
Investment Fees	0.00	0.00	7,500.00	7,499.76	22,500.00	22,685.60	30,000.00
Office Supplies/Equip Maint	900.00	213.54	900.00	674.35	9,200.00	3,474.97	11,000.00
Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounting fees	13,000.00	0.00	0.00	0.00	35,000.00	2,516.00	40,000.00
Board Expense	1,000.00	0.00	2,000.00	0.00	13,000.00	1,355.80	15,000.00
Associations/Membership	0.00	0.00	0.00	0.00	41,000.00	34,661.00	41,000.00
Communications	1,000.00	1,719.38	1,000.00	0.00	36,000.00	48,625.86	38,000.00
Public Relations	150.00	0.00	150.00	1,208.54	1,700.00	2,740.02	2,000.00
Web Site/IT	4,000.00	2,705.53	4,000.00	2,905.53	44,000.00	39,784.34	52,000.00
Pension Plan Expense	0.00	0.00	0.00	0.00	1,500,000.00	1,500,000.00	1,500,000.00
Insurance/D&O/Liability/WC	0.00	0.00	0.00	(864.50)	33,000.00	34,743.00	33,000.00
Election fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LAFCO fees	0.00	0.00	0.00	0.00	12,100.00	13,712.00	12,100.00
Legal Fees	20,000.00	5,107.00	20,000.00	1,030.00	200,000.00	150,811.91	240,000.00
Bank Fees	0.00	0.00	0.00	0.00	100.00	45.00	100.00
Maintenance	3,000.00	3,300.00	3,000.00	2,763.87	26,000.00	30,684.50	32,000.00
Utilities	2,000.00	2,220.46	2,000.00	2,033.67	21,000.00	29,241.03	25,000.00
Property Insurance	0.00	0.00	0.00	0.00	2,650.00	3,827.23	2,650.00
Depreciation	3,916.00	3,874.83	3,916.00	3,874.83	39,164.00	38,748.30	47,000.00
Grant Admin Expenses	400.00	4,281.52	400.00	206.00	29,200.00	33,159.59	30,000.00
Grant Admin Payroll	11,000.00	12,183.33	13,000.00	22,726.72	118,000.00	143,356.49	140,000.00
Samaritan House Grant	0.00	0.00	300,000.00	316,887.50	900,000.00	1,018,662.50	1,200,000.00
Other Grants	0.00	0.00	0.00	0.00	0.00	7,150.68	0.00
San Mateo Medical Ctr. Dental Cli	0.00	0.00	0.00	0.00	160,000.00	160,000.00	160,000.00
Ravenswood Family Health Ctr	0.00	0.00	0.00	0.00	1,000,000.00	1,000,000.00	1,000,000.00
LifeMoves LVN	0.00	127,500.00	0.00	0.00	105,166.00	127,500.00	105,166.00
Pen Volunteers LYFT program	6,000.00	2,780.95	21,000.00	3,406.78	87,000.00	41,196.10	100,000.00
BGCP Psychotherapist	0.00	46,585.00	0.00	0.00	94,589.00	93,170.00	94,589.00
Sonrisas	0.00	0.00	60,000.00	0.00	180,000.00	120,000.00	240,000.00
First 5 SMC	0.00	0.00	0.00	0.00	198,420.00	0.00	396,840.00
Future Impact Funds	0.00	0.00	0.00	50,564.35	0.00	100,564.35	0.00
Covid-19 Emergency Funds	100,000.00	0.00	100,000.00	0.00	850,000.00	47,915.02	1,000,000.00
Community Grants Program	0.00	0.00	0.00	0.00	2,949,500.00	0.00	3,750,000.00
HeartSafe Program	1,500.00	555.08	1,500.00	453.16	72,000.00	47,801.75	75,000.00
School Health Program	192,000.00	193,573.50	798,500.00	587,614.52	3,986,495.00	2,348,387.74	4,770,355.00
Sequoia Strong Program	12,050.00	7,265.03	12,050.00	13,723.10	120,900.00	76,316.58	145,000.00
Total Expenses	405,516.00	461,270.54	1,396,016.00	1,072,591.41	13,263,484.00	7,736,769.22	15,770,800.00
Net	332,934.00	74,357.25	2,322,434.00	2,476,174.48	771,016.00	7,054,911.25	(52,000.00)

**SEQUOIA HEALTHCARE DISTRICT
COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION 2022-04
RESOLUTION DETERMINING DATE AND ADOPTING PROVISIONS
FOR THE 2020 SEQUOIA HEALTHCARE DISTRICT GENERAL ELECTION**

WHEREAS, the terms of three (3) members of the Board of Directors of Sequoia Healthcare District expire at noon, local time, on the first Friday in December of 2022, i.e., on Friday, December 2, 2022 (Elections Code §§10505 and 10554); and,

WHEREAS, the three directors whose terms are expiring are Aaron Nayfack (incumbent) (Zone C), Gerald Shefren (Incumbent) (Zone E), and the seat formerly held by Art Faro, currently vacant (Zone A); and,

WHEREAS, the Chief Elections Officer for the County of San Mateo has notified Sequoia Healthcare District (“District”) of certain legal requirements applicable to the District with respect to the General Election to be held on November 8, 2022; and,

WHEREAS, the District has adopted a resolution authorizing the election of directors by zones; and,

WHEREAS, the District has adopted a resolution designating Zones B and D as the zones in which directors were elected in 2020 and designating Zones A, C, and E as the zones in which directors will be elected in 2022;

NOW, THEREFORE, BE IT HEREBY RESOLVED that:

1. The Sequoia Healthcare District General Election shall be held on November 8, 2022.
2. At the election, individuals shall be chosen from each of Zones A, C, and E for the offices of Director, Sequoia Healthcare District. Each director so elected shall serve a term of four (4) years.
3. Pursuant to Elections Code §10522, the secretary of the District has delivered to the elections official of San Mateo County a map showing the boundaries of the District and the adjusted boundaries of the District’s Zones A, C, and E effective for the election, along with a statement indicating that directors are to be elected by such zones or divisions and not at large.
4. Each candidate's statement, if any, shall not exceed 200 words.
5. The cost of the candidate’s statement shall be charged to the candidate.

6. According to the District’s Conflict of Interest Code, there is no requirement for a candidate to file Form 700 (Statement of Economic Interests) by the date of filing the Declaration of Candidacy.

7. The County Chief Elections Official of San Mateo County is hereby requested and authorized to perform any and all duties of the District Secretary relating to such election, under the authority of Elections Code §10519, including publishing of such notices as required by law.

8. Pursuant to Election Code §10403, consolidation of the Sequoia Healthcare District General Election with the Statewide General Election on November 8, 2022, is hereby requested. The District acknowledges that the consolidated election will be held and conducted in the manner prescribed in Elections Code §10418.

9. A copy of this Resolution shall be delivered to the Board of Supervisors and the Office of the Chief Elections Officer of San Mateo County on or before June 30, 2022.

PASSED AND ADOPTED by the Board of Directors of Sequoia Healthcare District this 1st day of June, 2022, by the following vote.

AYES: _____
NOES: _____
ABSENT: _____

Aaron Nayfack, MD
Secretary, Board of Directors

ATTEST:

Clerk, Board of Directors



Budget Overview for FY 2022-23
Final Draft for Board Consideration
6/1/2022

Presented here is the final draft of the 2022-23 budget for Board approval at the June 1, 2022 public meeting. I made a few revisions to our expenses from the draft version that I presented in April, that are identified through footnotes. These adjustments were based on board feedback and a change in anticipated grants and other expenses. Unless identified by footnotes, the budget and this narrative have not changed from what I shared with the Board in April. This budget represents my best estimate of what revenue and expenses will be next year and is compared to the adopted budget and actuals for 2021-2022.

The attached final draft budget totals \$16,800,400. This number has remained consistent with the draft version I shared in April. As I noted then, this is close to a \$1M increase from our 2021-22 budget mainly due to the change in the pension pass through and the other adjustments I noted previously and are summarized in this again in this document.

Notable changes to our **income** this year include:

- A decrease in our rental income through Feb 2023 while we offer One Life Counseling a non-profit reduced rental fee for temp space while we explore options to repurpose our building.
- A reduction in anticipated investment income from \$180K to \$80K based on actuals and ongoing market instability resulting from COVID.
- An increase of \$510K from Dignity Agreement
- Pension pass-through increase to \$2.2M from \$1.5M

Total income including tax revenue and other sources: \$16,800,400

14,000,000 (property taxes)
+2,800,400 (other sources)

Our total expenses including grants and programs is \$16,800,800, which aligns to our income

\$7,800,050 Grants
\$5,195,000 Programs
\$1,554,450 Admin/other non-personnel expenses
\$2,300,900 Pension, building, capital improvements

Notable changes to expenses:

- One significant change is in staffing costs. As the Bay area cost of living continues to increase combined with the recent significant rise in inflation, to maintain our exceptional talent and recruit equally qualified new staff, will requires us to pay a more competitive salary and benefits package. In addition, I plan to hire a part-time grants administrative support staff to support our robust and evolving community investments. The fully loaded labor costs for grants/admin personnel totals \$638,500 as compared to last year which was budgeted at \$468,000, although the 2021-22 actuals are expected to land closer to \$525,000 by June's end.
- Our total administrative costs are projected to be \$1,504,450, compared with last year's \$1,127,200. Pension, building, and capital improvements totals \$2,300,900, an increase of about \$700,000 as the recommended pension contribution increased from \$1.5M to \$2.2M. The difference in these costs are due to several adjustments and are further detailed below.

Expenses:

Notable changes under \$50K

- Increased Board Expenses Insurance by \$20,000 based on current actuals
- Accounting fees expected to increase by up to 20%- will try again for board-requested extensive audit if auditors have bandwidth this year

Notable changes to expenses over \$50K

- Admin payroll and expenses increased by \$120.5K due to staff salary and job description adjustments. All payroll costs also increase parallel with earnings
- Grant Admin payroll increased by \$50K due to staff salary increases, payroll costs, and intention to hire part-time grants support staff
- Election Fees increased by \$250K given our election in 2022
- Decreased Legal Fees from \$240K to \$50K based post Dignity settlement

- Increased Purchased Services Line item from \$0 to \$100K to pay for consultant to conduct oral health needs assessment, building¹ assessments, PE+ audit
- Pension pass through increase from \$1.5M to \$2.2M

Changes in the grants and program expense areas include:

- Recommended increase of Community Grants from \$3,750,000 to \$4,050,000²
- Suggested increase of Healthy Schools budget of \$4,770,355 to \$4,850,000³
- Increased Healthy Living budget from \$0 to \$50K to rebrand and initiate new “Sequoia Smart” pilot program
- Decreased Covid Emergency Funds from \$1M to \$0. Will remove this line item from budget
- Increased Future Impact Funds (FIF) from \$0 to \$277,900 to support unforeseen or new programs that provide community benefit throughout the fiscal year.⁴
- Increased HeartSafe budget from \$75K to \$150K to expand community offerings in disaster preparedness, CPR and community first Aid- Looking to rebrand as “Sequoia Safe”

Recommendation

- Adopt the recommended final budget for 2022-23 Fiscal year at our June 1, 2022 public meeting
- Post newly adopted budget on website

Attachments

A. Budget Spreadsheet for FY22-23 including adopted FY 21-22 budget and Assumptions

¹ This represents a decrease of \$50k from previous draft version

² This represents an increase of \$50 over previous draft version of budget

³ This represents a decrease of \$150k from previous draft budget

⁴ This amount is \$32,900 more than in previous budget

Sequoia Healthcare District - Proposed DRAFT Budget 2022-2023

	Approved Budget 2021-2022	Actual income/exp Jul2021-Feb2022	Anticipated year end 2022 totals	Proposed 22-23 DRAFT budget	2022-23 Budget Assumptions
INCOME					
Rental Income	35,800	17,300.00	20,900	9,600	Current rental rate of \$800/month for One Life
Tax Revenue	14,000,000	9,325,936	14,330,000	14,000,000	*--In a regular year we would anticipate \$3.5M in April, \$1M in May and \$.5M in June
Investment Income	180,000	(136,733)	(140,000)	80,000	Investment income not always + in 2021
Interest Income	3,000	784	1,045	800	Interest rates have fallen. Receiving ~90/month
2021 Dignity Settlement Agrmt	-	2,000,000	2,000,000	510,000	\$510K to be received Dec. 1 +\$510K in joint SHD/Dignity grant account
2021 Return of CHI investment \$'s	-	1,004,400	1,004,400	-	
2021 Calif. Covid-19 Relief	-	678,202	678,202	-	
Pension Income	1,500,000	1,500,000	1,500,000	2,200,000	*new recommended contribution by Bartel Associates
Total Revenues	\$ 15,718,800	\$ 14,389,889	\$ 19,394,547	\$ 16,800,400	
EXPENSES					
Administrative Expenses					
Admin. Payroll and Expenses	298,000	237,433	346,577	418,500	Admin expense primarily covers 80% salary of CEO, 100% salary Board Clerk/ Office Manager , JB promotion move 30% salary here, payroll service expense and conference expenses, office computers
Grant Admin Payroll and Expenses	170,000	137,119	208,019	220,000	Represents 20% CEO Salary, JB 70%, Intend to hire PT grants admin \$38K-\$45K annual
Board Health Insurance	20,000	12,328	16,200	20,000	2022 rates = \$4,050/quarter (includes reimb) 2023 rates will be higher.
Employee Health Insurance	100,000	45,541	48,195	120,000	Current 2022 exp rate based on 3 employees =\$16,596/quarter (includes empl. reimbursment). 2023 rates will be higher. Additional staff may join plan. Propose to offer vision/ dental
Employee Retirement Benefit	25,000	15,341	24,458	28,000	Currently ~1,013/paycycle. Will increase as employees get salary increases to base pay next FY \$27,925 with 10% overall increase
Investment Fees	30,000	15,186	30,385	30,400	Fremont Bank mgmt fee for Schwab accounts - running \$7,600/quarter
Purchased Services	-	-	-	100,000	This would include such services as consultants, building assessments, PE+ audit
Accounting Fees	40,000	2,516	22,000	48,000	Last year's budget included an indepth review that did not happen due to staff shortages at Eide Baily. We will try again in 2023.
Board Expense	15,000	1,356	1,356	15,000	Audit fees expected to increase by 20% in 2023
Association/Membership Fees	41,000	34,661	34,661	38,000	Due to SIP Board did not attend inperson conferences in 2021 but anticipated will in 2022-2023
Communications	40,000	48,438	52,000	50,000	ACHD RWC Together, SSI, NCG
Office Supplies/Equip Maint	11,000	2,587	3,500	9,000	Mostly annual report
Web Site/IT	52,000	34,173	45,000	52,000	Due to SIP most employees working form home/office supplies not used
Insurance/D&O/Liability/WC/Auto	33,000	35,608	35,608	40,000	Regular web maint/IT ~\$3K/mo +Granicus software, server and video equipmt, GIS mapping, LocateMyDistrict, etc.
Election Fees	-	-	-	250,000	Beta, invoice in July, sends dividends Sept and May
LAFCO Fees	12,100	13,712	13,712	15,450	Election in 2022
Legal Fees	240,000	144,675	215,000	50,000	Slight increase in cost over the years
Bank Fees	100	45	45	100	Post Dignity settlement
Total Administrative Expenses	\$ 1,127,200	\$ 780,718	\$ 1,096,716	\$ 1,504,450	
Pension Plan Expense	\$ 1,500,000	1,500,000	\$ 1,500,000	2,200,000	
Building Expenses					
Building Maintenance	\$ 32,000	24,621	\$ 30,021	25,000	Most big items have been completed 2021=Raingutters \$3.2K, Sidewalks \$3.6K, landscaping \$6.7K.
Utilities	\$ 25,000	24,987	\$ 32,359	25,000	Reg maint \$1350/mo; will need to upgrade fire alarm= \$5k
Insurance/Property	\$ 2,650	3,827	\$ 3,827	3,900	Big items 2021= old 2020 City of RWC water/sewer charges \$8.4K. Averaging \$1843/mo
Depreciation	47,000	30,999	46,498	47,000	Alliant property insurance price increased for 2021
Total Building Expenses	\$ 106,650	\$ 84,433.40	\$ 112,705	\$ 100,900.00	
Capital Improvements					
Building Improvement	\$ 30,000	-	-	-	Last year budgeted for kitchen remodel that didn't happen; Will not be remodeling kitchen in 2022-23
Total Capital Improvements	\$ 30,000	-	\$ -	-	

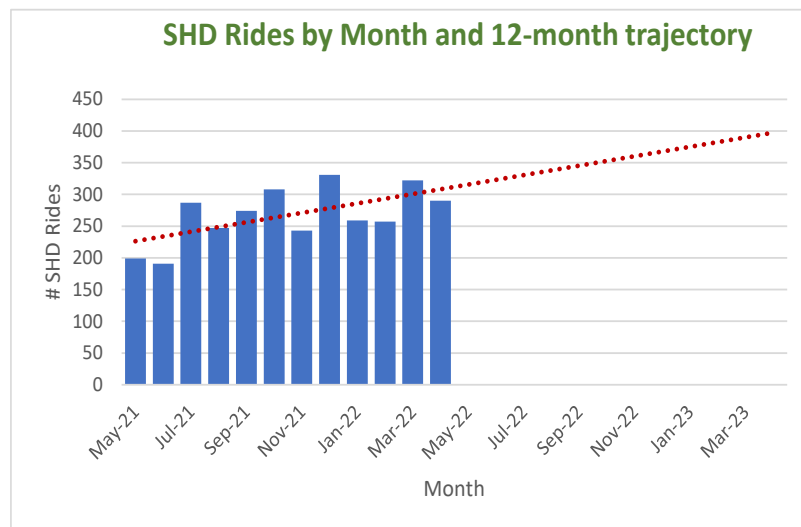
Grants					
Samaritan House Clinic Operations	1,200,000	701,775	1,335,550	1,267,550	**new grant amount approved 6/2021 that expires 6/2024, anticipate Q3 and Q4, \$633,775
San Mateo Medical Center - Dental clinic	160,000	160,000	160,000	160,000	**current grant ends 5/2023
Ravenswood Family Health Ctr	1,000,000	1,000,000	1,000,000	1,000,000	**current 2 year grant ends 6/2023
Lifemoves LVN	105,166	-	127,500	127,500	**new grant amount approved 12/2022 that expires CY2023 - Paid in January
Peninsula Volunteers Lyft Pilot	100,000	35,008	60,000	60,000	**current grant expires 6/2022 - assuming renewal
BGCP Psychotherapist	94,589	46,585	93,170	93,170	**new grant approved 2/2022 that expires 12/2023 - \$93,170 per CY 22 and 23
Sonrisas	240,000	120,000	240,000	357,100	**current grant ends 6/2022 - assuming renewal plus increased funding
First 5 SMC	396,840	-	396,830	396,830	**current 3 year grant ends 6/2023
Other Grants		7,151	7,151	10,000	**small requests that come up over the year
Future Impact Funds	-	50,000	50,000	277,900	**2021 Joint Holiday food grant with Sequoia Hospital
Covid-19 Emergency Funds	1,000,000	47,915	47,915	-	**This line item will be removed from 2022-23 budget. Remains in this draft for comparisons
Community Grants Program	3,750,000	-	3,750,000	4,050,000	Increased amount based on committee recommendation
Total Grants	\$ 8,046,595	\$ 2,168,434	\$ 7,268,116	7,800,050	
Program Expenses					
Sequoia Smart	\$ -	-	\$ -	50,000	Sequoia Smart (formerly Living Healthy)- pilot new ideas for community health education
Sequoia Safe	\$ 75,000	46,794	\$ 49,000	150,000	Formerly HeartSafe- includes Via Heart maint agrmt \$40K, +E. Lyons CPR classes - Looking to expand community offerings in
School Health Program	\$ 4,770,355	1,567,200	\$ 4,770,355	4,850,000	disaster preparedness, CPR and community first Aid- Proposal pending from Red Cross
In-House Sequoia Strong Program	\$ 145,000	55,328	\$ 83,328	145,000	Expecting invoices from school districts to pull final numbers in line with budget
Total Program Expenses	\$ 4,990,355	\$ 1,669,322	\$ 4,902,683	5,195,000	L. Garcia salary and printed program promotional materials
Total Expenses	\$ 15,800,800	\$ 6,202,907	\$ 14,880,220	16,800,400	
Net Surplus/Loss	\$ (82,000)	\$ 8,186,982	\$ 4,514,327	\$ -	



Peninsula Volunteer Transportation Program - 2022-2023 Funding Request

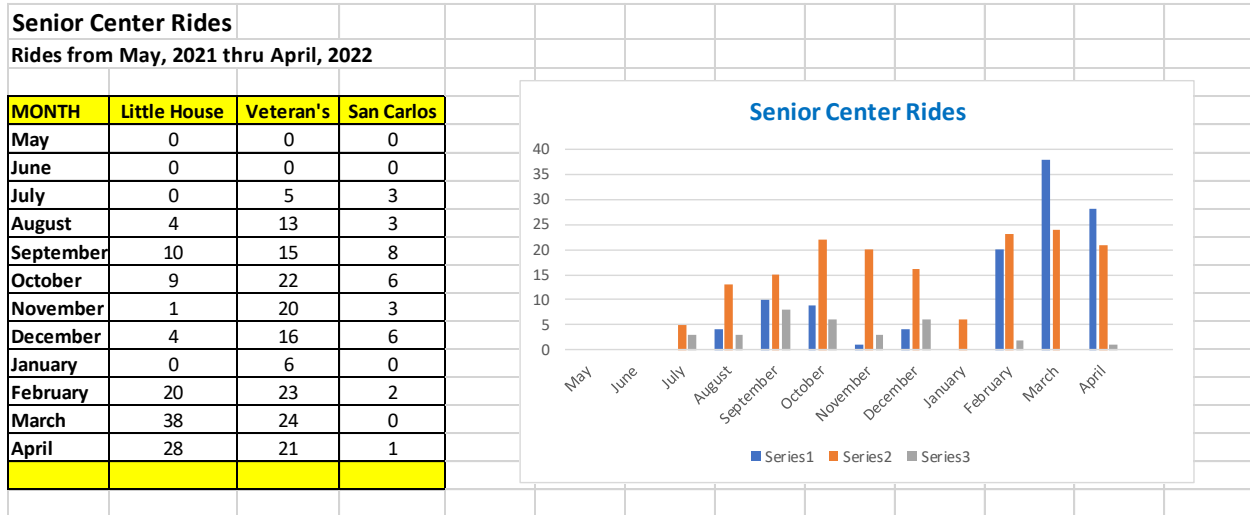
Peninsula Volunteers Inc. (PVI) respectfully requests funding in the amount of \$98,000 from the Sequoia Healthcare District to help support the continued operation of the Senior Transportation Program for the 2022-2023 year. The program has seen an uneven but gradual increase in ridership since the last update to the Board in 2021. Based on this current trend, a 31% increase in ridership is expected over the course of the next year as riders continue to adjust to living with the COVID “new normal”.

Month	# SHD Rides
May-21	199
Jun-21	191
Jul-21	287
Aug-21	247
Sep-21	274
Oct-21	308
Nov-21	243
Dec-21	331
Jan-22	259
Feb-22	257
Mar-22	322
Apr-22	290
TOTAL	3208
Next 12 months	4200
Growth	31%
Year over year	131%





The most significant increase has been the number of seniors returning to their local senior centers, where important socialization and health activities take place. An increase of 100% from May 2021 to April 2022 was seen.



Requested Funding Amounts

\$70,000 of the requested funding would pay for approximately 4200 rides (@\$15.30 average cost per ride= \$64,260)¹ during the next fiscal cycle + 10% admin. fee (\$6,000)

\$28,000 would fund the part time administrative coordinator position (as well a portion of the billing specialist and program manager positions.)

- Part-time Transportation Coordinator - \$18,500.00
- Billing Specialist (independent contractor working exclusively for the transportation program) - \$3,450.00
- Program Manager (working ½ time for the transportation program) – \$6,050.00 (23% of salary)

¹ This takes into account the \$.55 per ride carrier rate increase due to higher fuel costs



Program Updates

Since being hired over a year ago, the coordinator has enhanced the quality of customer relations, by getting to know a large percentage of riders' daily schedules and their lives, providing the direct interpersonal experience that seniors value. The program manager has worked to secure partnerships with two new organizations (Ability Path and the City of Menlo Park), diversifying our demographic base and funding sources. In addition, we were able to provide 3 seniors with paratransit (wheelchair assisted) rides.

PVI thanks the SHD Board for consideration of this request.



Sonrisas Grant Proposal: July 1, 2022 to June 30, 2023

In FY22-23, Sonrisas Dental Health will continue to partner with Sequoia Healthcare District to provide access to oral health care for SHD residents. Our proposed partnership for this time period comprises an update to the Access to Care patient visit volume funded by SHD, as well as school dental screenings and education; senior patient navigation support; and healthcare workforce development programming with Sequoia High School. Much of the newly proposed work has been underway in Sequoia Healthcare District, and Sonrisas seeks SHD’s expanded partnership to grow and make lasting the impact we can make on oral health access and outcomes in SHD.

A summary of our proposal is as follows:

FY23 SHD and Sonrisas Partnership		
I	Access to Care: <i>2500 visits</i>	\$304,000
II	School Screenings: <i>700 screenings with care coordination</i>	\$44,000
III	Senior Patient Navigation: <i>For SHD patients 65+</i>	\$6,400
IV	Sequoia High School Health Careers Academy: <i>9 hours instruction for 50 students</i>	\$2,700
Total SHD Funding Proposed for FY23 <i>(80% of uncompensated care and services for SHD residents)</i>		\$357,100

I. Access to a Dental Home for Sequoia Healthcare District Residents

Sonrisas provides a dental home to children and adults, delivering comprehensive oral health care that supports continuity of care and ongoing preventative care, improving long-term oral health outcomes. SHD residents over the last 7 quarters averaged 2.5 visits per unique patients. The number of SHD patients served increased by 45% in the first three quarters of FY22 compared to the previous year. Most (76%) of the SHD patients that Sonrisas serves are low-income. Based on current fiscal year visit volume, Sonrisas proposes \$304,000 in Access to Care funding from SHD, which represents 80% of uncompensated care for SHD residents. (See table below for details)



SHD Uncompensated Care FY23	
SHD Residents Treated	1,000
Visits per Resident*	2.5
Total Resident Visits	2,500
Uncompensated Care SHD Residents	\$380,000
Proposed FY23 SHD support <i>Based on 80% of SHD Uncompensated Care</i>	\$304,000

II. Oral Health Education and School Screening Program

Sonrisas' School-Based Oral Health Screening and Education Program finds children in the community who need dental care and do not have a dentist. In FY22, Sonrisas is providing 700 screenings in SHD, and we have an opportunity to further expand screenings to an additional 700 children in Redwood City School District if we secure SHD's support.



Through a successful and growing relationship between Sonrisas and RCSD's Wellness program, Dr. Bonnie Jue, Karen Li, and Patrincia Redd have developed a plan to reach kindergarten students at all 7 Title 1 schools in RCSD (Adelante/Selby, Garfield, Orion Alternative, Henry Ford, Roosevelt, Hoover, and Taft), as well as Newcomers and Homeless students throughout

RCSD sites. This includes 400 kindergarten students and 300 Newcomer or Homeless students, for a total of 700 screenings. RCSD has an average of 350 children who are new arrivals to the United States and many of them have never received dental care. The district has 125 children who are homeless. 700 students will receive screenings, oral health education, and an at-home oral health supply kit. Following the screening Sonrisas' Community Care Coordinator will contact each child's parent or guardian to explain screening findings and, if the child urgently needs care and does not already have a dental home, schedule them to be seen at Sonrisas.

Requested Funding for FY23	
Total Cost of SHD-funded Screenings and Care Coordination	\$55,000
Proposed FY23 SHD support <i>Based on 80% of SHD screening cost</i>	\$44,000

III. Senior Patient Navigation

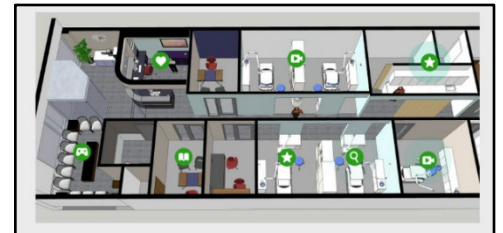
Sonrisas is in a multi-year process to design dental care that works for Seniors living in San Mateo County. 58% of adults 65+ lack dental insurance, this age group has been identified by the NIH as a critically underserved and vulnerable population in terms of oral health care. Although 17% of San Mateo County’s population is 65+, just 12% of Sonrisas’ patients are over age 65. Cost is a significant factor but is not the only driving influence. Through our FY22 Community-Driven Needs Assessment for Senior Access to Care (funded by Delta Dental), Sonrisas learned from focus groups, interviews, and surveys that many Senior (age 65+) patients need assistance navigating the dental system of care. In FY23, Sonrisas will create a new role: Aging Adult Care Coordinator (AACC). The AACC will help older adults complete their extensive intake paperwork, schedule appointments, remind patients of appointments, answer questions and provide education, arrange transportation, and help patients navigate the dental care process while they are in clinic. 20% of the AACC’s time will be spent assisting SHD residents aged 65+. Sonrisas requests \$6,400 in support from SHD, representing 80% of the cost of the support provided to SHD senior patients.



Total Cost of 0.4 FTE position	\$40,000
Pending funding under consideration	\$22,000
20% of position (SHD % Sonrisas senior pts)	\$8,000
Proposed SHD FY23 Support (80%)	\$6,400

IV. Sequoia High School Health Careers Academy

Sonrisas Dental Health will provide an introduction to dentistry as a potential health career to 50 students in two classes who have enrolled in the Health Careers Academy. There is a total of 9 hours of instruction for the students, including a virtual field trip and a panel with two dentists, dental students, a dental assistant, and a care coordinator so students are exposed to the range of dental careers available to them. The cost of the program is \$3400. Sonrisas requests \$2,700 in support from SHD, representing 80% of the cost to Sonrisas to provide this program for SHD youth.



Total Program Cost	\$3,400
Proposed SHD FY23 Support <i>(80% of program serving SHD residents)</i>	\$2,700

In summary, Sonrisas Dental Health proposes an FY23 funding partnership to provide access to care, screenings, patient navigation, and health career exploration to SHD residents in FY23 for a total proposed grant of \$357,100. Thank you for your consideration of this proposal to grow and make lasting the impact that Sonrisas Dental Health and Sequoia Healthcare District can make on oral health care access and outcomes for SHD residents. Your partnership in service to the community is greatly appreciated.



Sonrisas Dental Health



FY23 Partnership Proposal to Sequoia Healthcare District For Oral Health Care Safety Net Services

Nigel Taverner | Board Chair

Maura LeBaron-Hsieh, MPH | Director of Development

Dr. Bonnie Jue, D.D.S. | Director of Community Engagement

Expanding SHD and Sonrisas Partnership

- I. Access to Care
- II. *School Screenings*
- III. *Senior Patient Navigation*
- IV. *Health Careers Academy*

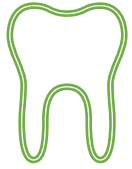
New to our
partnership



Proposal Overview

FY23 SHD and Sonrisas Partnership		
I	Access to Care: <i>2500 visits</i>	\$304,000
II	School Screenings: <i>700 screenings with care coordination</i>	\$44,000
III	Senior Patient Navigation: <i>For SHD patients 65+</i>	\$6,400
IV	Sequoia High School Health Careers Academy: <i>9 hours instruction for 50 students</i>	\$2,700
Total SHD Funding Proposed for FY23 <i>(80% of uncompensated care and services for SHD residents)</i>		\$357,100

I. Access to Care: Dental Home for SHD Residents



Dental visits for SHD Residents



Dental home for SHD Residents

- Continuity of care
- Preventative care
- Better long-term oral health outcomes



45% increase in SHD residents served over previous year

I. Access to Care: Dental Home for SHD Residents



SHD Uncompensated Care FY23	
SHD Residents Treated	1,000
Visits per Resident*	2.5
Total Resident Visits	2,500
Uncompensated Care SHD Residents	\$380,000
Proposed FY23 SHD support <i>Based on 80% of SHD Uncompensated Care</i>	\$304,000

*Average over last 7 quarters

II. School Screenings and Warm Pathway to Care

Proposed SHD Funded Screenings FY23	
RCSD Kindergarteners (7 Title 1 Schools)	400
RCSD Newcomers and Homeless students	300
Total SHD Funded Screenings	700



II. School Screenings and Warm Pathway to Care



Requested Funding for FY23	
Total Cost of SHD-funded Screenings and Care Coordination	\$55,000
Proposed FY23 SHD support <i>Based on 80% of SHD screening cost</i>	\$44,000

III. Senior Patient Navigation

- 58% of adults 65+ lack dental insurance
- Just 31% of US adults aged 65 to 74 living in poverty have functional dentition (at least 21 teeth), compared to 74% of nonpoor older adults*
- 12% of Sonrisas patients are 65+, compared to 17% of county residents

**NIH Oral Health in America May 2022 Bulletin*



FY22: Community-Driven Needs Assessment

- Input from 350 older adults and advocates
- Identifying key barriers to care, preferences and needs



III. Senior Patient Navigation

Senior focus groups

- *Key need:* assistance navigating complex dental system of care

Aging Adult Care Coordinator
(New Role in FY23)

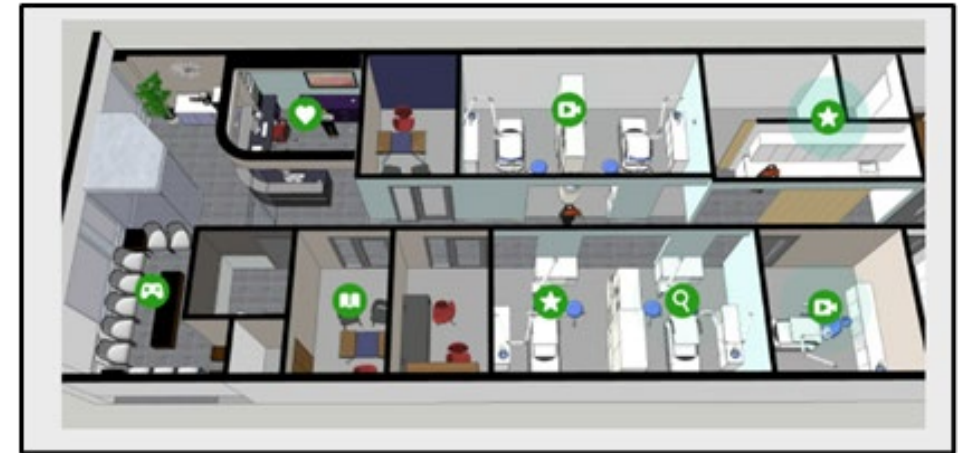
Total Cost of 0.4 FTE position	\$40,000
Pending funding under consideration	\$22,000
20% of position (SHD % Sonrisas senior pts)	\$8,000
Proposed SHD FY23 Support (80%)	\$6,400

IV. Health Careers Academy

Introduction to the Dental Field

(via Sequoia High School Health Careers Academy)

- 9 hours instruction for 50 students
- Virtual field trip
- Panel career discussion with a range of dental staff



Total Program Cost	\$3,400
<p style="text-align: center;">Proposed SHD FY23 Support <i>(80% of program serving SHD residents)</i></p>	\$2,700

Proposal Summary

FY23 SHD and Sonrisas Partnership		
I	Access to Care: <i>2500 visits</i>	\$304,000
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IV	Sequoia High School Health Careers Academy: <i>9 hours instruction for 50 students</i>	\$2,700
Total SHD Funding Proposed for FY23 <i>(80% of uncompensated care and services for SHD residents)</i>		\$357,100

Sonrisas' Vision for the Future



Every adult and child in San Mateo County has a dental home, including those with physical, developmental, or economic challenges.

Three-Year Strategic Plan: Ready for Growth



Grow Sustainably to increase low-income patients' access to care

Maintain Sonrisas' Culture and Core Value of Quality Care

Collaborate with Partners to Expand Capacity

Sonrisas is ready to grow and seeking partners to increase capacity.

Thank you for your partnership in increasing
access to dental care for SHD residents



Draft Budget Narrative 2022-23

Overview:

Our school districts and school community partners continue to adapt to the challenges and uncertainties of our present public health crisis. Covid-19 has stressed the educational system like never before. Yet, Sequoia Healthcare District and the Healthy Schools Initiative team have provided indispensable support for our school communities. Our goals for the upcoming year include investment in ongoing projects and programs, as well as delving into new pilots and offerings.

The overall budget request for next year is \$48,500 more than the current year. However, due to Covid variant fluctuations, budget demands will be fluid and the needs for the approaching school year will continue to unfold. Youth mental health continues to be a top priority, in addition to school staff and family health and wellness. There will also be a continued and increased focus on supporting substance use prevention efforts, specifically to address underage use of substances. Tier One Prevention has been proven to be the best use of public health dollars and we continue to use that framework to tackle a wide variety of additional issues: Diversity, Equity and Inclusion, Suicide Prevention, Trauma-Informed Practices, and Social Emotional Learning. These are critical needs within the broader community, and schools remain a practical and powerful setting to provide this support.

Key Goals for 2022-23

- Continue to provide leadership for our health and wellness coordinators and school nurses. Strategize, set goals, implement programs, and share best practices in order to keep our school communities safe, healthy, and thriving. Provide guidance and support for our HSI grantees throughout the school year.
- Align and collaborate with San Mateo County Office of Education, San Mateo County Health, and other community partners, utilizing the Multi-Tiered Systems of Support (MTSS) model and prioritizing Tier One support with an equity lens.
- Encourage school districts to continue collection of mental health data, particularly during this time of increased need and often limited resources. Continue to nurture networks and partnerships in the mental-behavioral health sector.
- Continue supporting and leading Alcohol, Tobacco, and Other Drug (ATOD) prevention and early intervention efforts. The focus on cannabis prevention and intervention will

increase. Our community climate and culture are changing, and public health expertise will be valuable in preventing use of a variety of substances, particularly by youth. Data driven decisions with knowledge of social norms principles will be essential.

- Ensure there is sufficient social-emotional support for the Healthy Schools Initiative team as change occurs, demands increase, and schools evolve into providing a broader range of services for their students, staff, and families.
- Create additional opportunities to provide support for school nurses at all SHD partner school districts and share with the broader school community.

Total Budget Requested:

2022-23	2021-22	Difference
\$4,829,135	\$4,780,633	+\$48,502

Direct funding to school districts:

2022-23	2021-22	Difference
\$3,005,675	\$3,004,000	+\$1,675

We are proposing that 62% of the 2022-23 HSI budget be allocated this year to support key health and wellness staff directly employed by school districts, as well as their school district subcontractors. Staffing costs will be increasing over the next several years for a variety of reasons and we will plan to provide a funding structure and create policies to address this concern. A 3% COLA has been factored into direct staff costs for 2022-23. Note that additional costs may need to be factored in since the cost of benefits will likely increase in the future, and SHD contributes 33% of benefits.

PE+ Strategic Partner:

2022-23	2021-22	Difference
\$674,100	\$710,000	-\$35,900

PE+: Continues to be an outstanding program that is highly regarded by the Redwood City School District. PE+ leadership is developing strategies to actively pursue additional sources of funding in the upcoming year. The PE+ program has recovered from the impact of Covid-19, and staff have demonstrated that they are creative and well-equipped to adapt to changing needs.

In addition to PE+, other Strategic Partners identified for the upcoming year include StarVista and Health Connected. This new category of grant recipients have proven over many years to be reliable and dedicated partners, with goals in alignment with those of SHD. The total budget request for **Strategic Partners** (including PE+) is **\$907,960** in 2022-23.

HSI Grants:

2022-23	2021-22	Difference
\$360,000	\$549,000	-\$189,000

There are 16 grant applications approved this year, with a total amount budgeted of \$360,000. This amount is less \$189,000 from last year. The school grants program continues to be fairly focused in scope, with an emphasis on mental and behavioral health.

Program Management and Contract Support:

2022-23	2021-22	Difference
\$186,000	\$183,495	+\$2,505

Staff included in this line item include the Director of School Health position, transitional support from Jenny Bratton, plus two contractors (HSI team support and Health Huddles curriculum support).

Other Program Expenses:

2022-23	2021-22	Difference
\$346,500	\$192,000	+\$154,500

Funding for this category includes Tier One mental health support, substance use prevention efforts, bilingual parent forums/videography, and Diversity, Equity, and Inclusion trainings. This category also includes funding for supplies, conferences, staff training and development, promotional materials, and discretionary funds. Included this year are stipend funds for the school-based Covid response leads, all of whom are providing critical support to keep students, staff, and families safe during these times.

Special Projects:

2022-23	2021-22	Difference
\$23,000	\$733,278	-\$710,278

This last category includes funding for school project mini-grants which inspire student-led projects in our priority areas, particularly mental and behavioral health. This funding will also provide scholarship funds, allowing three of our nurses to attain their School Nurse Credential in 2022-23.



Projected Budget Summary- 2022-23

<i>School Districts</i>	<i>Recommended</i>		<i>Difference</i>	<i>Comments</i>
	<i>Allocation 2022-23</i>	<i>Allocation 2021-22</i>		
San Carlos	\$706,000	\$705,000	\$1,000	
Redwood City	\$769,865	\$757,000	\$12,865	
Belmont-Redwood Shores	\$709,000	\$685,000	\$24,000	
Sequoia Union	\$520,800	\$549,000	-\$28,200	
Woodside	\$54,600	\$56,000	-\$1,400	
Portola Valley	\$58,080	\$64,000	-\$5,920	
Las Lomitas	\$94,600	\$94,000	\$600	
Menlo Park City	\$92,730	\$94,000	-\$1,270	
Total to Schools	\$3,005,675	\$3,004,000	\$1,675	Includes 3% COLA and subtracts Covid supplemental fund
<i>Program Management and contract support</i>				
Program Director Salary (1.0 FTE)	\$146,000	\$148,495	(\$2,495)	Transition K. Li to new director, 7% raise for KL
Program Coordinator (.20 FTE)	\$10,000	\$25,000	(\$15,000)	J. Bratton-Transition
Program Support Contractor	\$20,000	\$0	\$20,000	Jo-Ann Byrne Socoklov
Dietitian	\$10,000	\$10,000	\$0	Julie Engberg
Program Evaluation	\$0	\$0	\$0	Mike Newlin no longer contracted
Total Program Management	\$186,000	\$183,495	\$2,505	
<i>Strategic Partners/Special Programs</i>				
PE+ for RCSD	\$674,100	\$710,278	(\$36,178)	Represents 55% of overall program cost
StarVista counseling services	\$55,000	\$0	\$55,000	
Health Connected	\$100,000	\$0	\$100,000	SUHSD, BRSSD
Care Solace	\$78,860	\$78,860	\$0	Year 2 of 3
School mini-grants	\$8,000	\$8,000	\$0	Special program
School Nurse Credentialing Scholarships	\$15,000	\$15,000	\$0	Special program--3 nurses
Total Strategic Partner and Special Programs	\$930,960	\$812,138	\$118,822	

<i>Grants to Non-Profits</i>	\$360,000	\$539,000	(\$179,000)	<i>See attached</i>
<i>Other Expenses</i>				
Promotional materials/suppl./ website	\$2,500	\$2,500	\$0	
Meetings, conferences, professional development	\$7,000	\$2,500	\$4,500	<i>Adding Caminar assistance for team support</i>
Discretionary Funds	\$10,000	\$10,000	\$0	
Covid Supplemental Stipends	\$140,000	\$0	\$140,000	<i>Direct stipends to Covid leads in place of supplemental funds to each district</i>
Parent Ed/Videography for community ed events	\$15,000	\$15,000	\$0	<i>Increased webinar needs; Boys and Girls Club/Riekes Center students</i>
Parent English/Spanish Forums	\$25,000	\$25,000	\$0	<i>Parent educational/support group</i>
Substance Use Prevention	\$25,000	\$15,000	\$10,000	<i>San Mateo County/RWC partnership</i>
Kognito Trauma Enhanced At-Risk training	\$0	\$40,000	(\$40,000)	<i>Biennial trainings; next offering is 2023-24</i>
Resiliency training—educators and community	\$2,000	\$2,000	\$0	<i>Resiliency event</i>
Atlas pilot	\$0	\$5,000	(\$5,000)	<i>App discontinued</i>
DEI/Trauma work	\$60,000	\$60,000	\$0	<i>CircleUp/Matt Reddam</i>
Tier One Mental Health Support	\$60,000	60,000	\$0	<i>SMCOE/PHCD partnership</i>
Total Other	\$346,500	\$237,000	\$109,500	
Grand Total	\$4,829,135	\$4,775,633	\$53,502	

HEALTHY SCHOOLS INITIATIVE / 2022-23

Total Amount of Grant Funding = \$360,000
16 grants (3 newly funded programs)

Social Emotional Health: \$255,000

Organization/ Program	Program Description	Previous Amount Funded	Asking	Recommended Amount
Acknowledge Alliance Resiliency Consultation Services	Our social emotional learning (SEL) curriculum provides direct services to students in elementary and middle school grades.	\$25,000	\$25,000	\$25,000
Adolescent Counseling Services On-Campus Counseling Program	Provides free, mental health assessments, depression screenings, ongoing individual therapy, supportive services, and education to youth, parents/caregivers, and school staff on campus.	\$50,000	\$50,000	\$50,000
Child Mind Institute Student Success Program	The Student Success Program offers a comprehensive suite of mental health services for school communities. These services engage students, parents, and educators to create a holistic support system for children and adolescents who are struggling with mental health disorders.	\$25,000	\$50,000	\$40,000
Friends for Youth Connect Mentoring Initiative	Aims to ensure that students have the positive support of a community mentor	\$40,000	\$50,000	\$40,000
Mission Be Mindfulness Education	Mission Be offers an integrated Mindfulness Education Program at SUHSD. The Program will focus on expanding the mindfulness practices of 10th and 11th graders as well as of their teachers and parents.	\$19,000	\$24,358	\$25,000
San Carlos Charter Learning Center School Counseling	Counseling services are provided by a staff member for identified students.	\$35,000	\$50,000	\$25,000

HEALTHY SCHOOLS INITIATIVE / 2022-23

and Psych Services				
StarVista Crisis Intervention/ Suicide Prevention	Offers educational presentations geared toward students (parent and educator versions also available) covering topics such as stress, depression, anxiety, coping skills, and suicide prevention.	\$20,000	\$20,000	\$20,000
StarVista School Based Hillview MS	Counseling services are provided by a StarVista clinician, available to all middle school students	NEW	\$25,000	\$20,000
YMCA Project Cornerstone	Addresses the SEL needs of students to 1) improve school climate and 2) create caring communities	\$10,000	\$10,000	\$10,000

Health Literacy/PE/Activity: \$85,000

Organization	Program Description	Previous Amount Funded	Asking	Recommend
Jasper Ridge Farm HorseBuddies	Equine therapy and fitness program for special needs youth attending local schools	\$10,000	\$10,000	\$10,000
Mary Meta Lazarus Child Center Healthy Eats, Active Feet	Healthy Eats, Active Feet is an early intervention program that contributes to young children's lifelong eating/exercise.	\$10,000	\$20,000	\$10,000
Siena Youth Center of St. Francis Center Holy Family Outdoor and PE Program	Outdoor Education and Physical Fitness Program at Holy Family School in North Fair Oaks	\$25,000	\$25,000	\$25,000

HEALTHY SCHOOLS INITIATIVE / 2022-23

San Carlos Charter Learning Center	Learner Health Services- Provides nursing services and sexual health education	\$10,000	\$10,000	\$10,000
United Through Education	Familias Unidas Parent Engagement Virtual Workshops	\$25,000	\$45,000	\$30,000

Food/Nutrition: \$20,000

Organization	Program Description	Previous Amount Funded	Asking	Recommend
Adelante Selby Garden Program	RCSD garden program teaches nutrition and ties into social emotional learning	NEW	\$15,000	\$10,000
Sager Family Farm	Big Buzz About Bees curriculum-MPCSD	NEW	\$36,000	\$10,000

Healthy Schools Initiative Proposed Budget 2022-23



Healthy Schools Initiative
Health is Academic

KAREN LI--JUNE 1, 2022

Key Goals for 2022-23



1-Collect and analyze data to drive decision-making

2-Continue alignment with county partners

3-Support Diversity, Equity, and Inclusion work

4-Focus on cannabis and other drug education and prevention

Key Goals for 2022-23



5-Improve outreach, visibility, and overall communication regarding the successes of the Healthy Schools Initiative

6-Provide robust support for PE+ but with a continued strategic decrease in percentage of funding

7-Continue focus on school nurse support

8-Support the HSI team leads' health and well-being

2022-23 Budget Overview



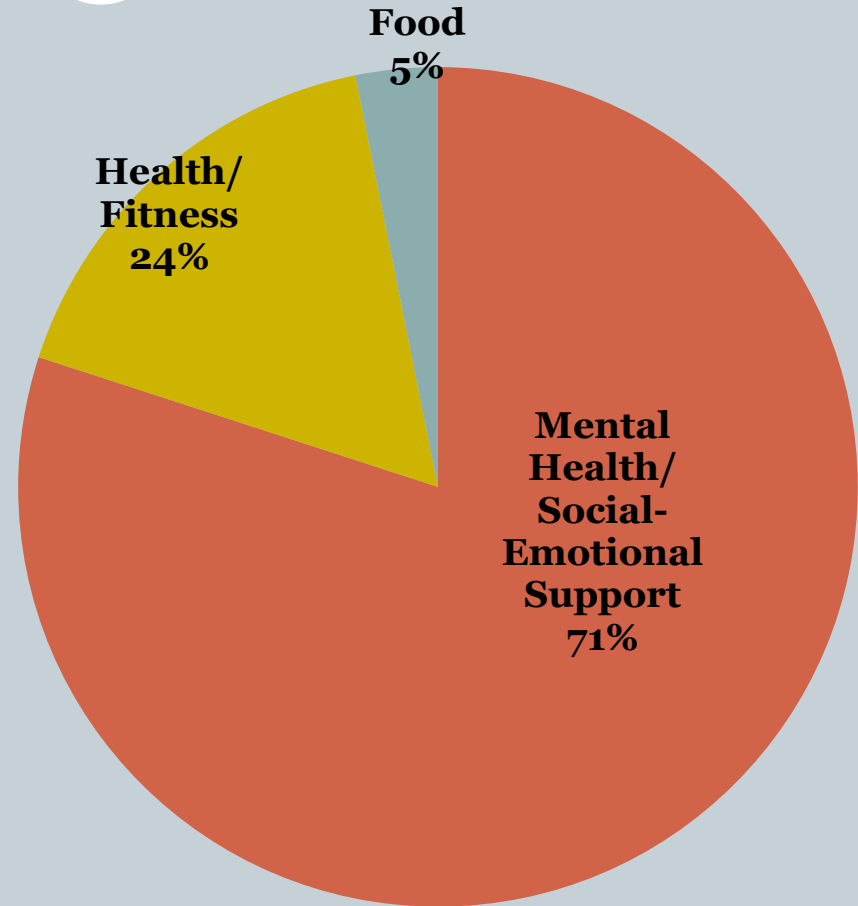
- 1) **HSI Budget Recommendation:**
\$4,829,135
Increase of \$48,502 from current year
- 2) **Direct Funding to School Districts:**
\$3,005,675 (62% of total school budget)
Increase of \$1,675
Includes a 3% COLA

HSI 2022-23 Grant Summary



Total amount funded:
\$360,000
(7.5% of total school budget)

Number of grants provided: 17



PE+ and Other Strategic Partners



- PE+ Program funding: \$674,100
(55% of overall PE+ budget, decreased from 60%)
In-person classes will continue this fall
- StarVista Counseling: \$55,000
- Health Connected: \$100,000
- Care Solace: \$78,860

- Total Strategic Partner funding for 2022-23:
\$907,960 (19% of total HSI budget)

Program Staff/Contract Support Special Projects



- Program Management/Contract Support: \$186,000
(an increase of \$2,505 and only 3.8% of the overall school budget)
- Special Projects: \$23,000 (Mini grants and School Nurse Credentialing Scholarship)

Other Program Expenses



**Mental Health Tier One/Substance Use:
\$85,000**

Covid Supplemental Funds: \$140,000

**Diversity, Equity, Inclusion (DEI),
Restorative, and Trauma Trainings: \$60,000**

Parent Outreach/Support: \$40,000

Program Incidentals: \$21,500

**Total Other Program Expenses=
\$346,500 (7% of total school budget)**

Thank you Questions?



2022-23 Caring Community Grants Committee Recommendations

Presented to SHD Board of Directors

June 1, 2022

Introduction:

This report summarizes the recommendations by the 2022-23 Caring Community grants committee to fund 60 grants totaling \$4 million:

I. New The grants	AREAS OF FUNDING	2020-21 Amount	2021-22 Amount	2022-23 Recommended	Grantees committee is
	Food Security & Nutrition	\$508,000	\$895,000	\$930,000	
	Alcohol, Tobacco & Other Drugs	\$245,000	\$325,000	\$295,000	
	Clinical/Medical Services	\$185,000	\$205,000	\$287,000	
	Behavioral Support Services	\$913,000	\$1,040,000	\$1,105,000	
	Health Literacy: Youth & Adults	\$577,000	\$653,000	\$826,000	
	Healthy Literacy: Seniors	\$572,000	\$632,000	\$607,000	
	Total	\$3,000,000	\$3,750,000	\$4,050,000	

recommending funding 8 new grants. Of the eight, two of them are new grantees and six of them are grantees we have funded in the past or are currently funding.

Organization	Program & description	Ask Amount	Grant Amount
AbilityPath	Stroke and Brain Injury Services: AbilityPath now offers the expertise and depth of therapy experience that both Services for Brain Injury (SBI) and REACH have offered in the past. Individuals in our stroke and traumatic brain injury program attend 2-3 times a week to work communication, mobility, and living skills taught by a licensed speech pathologist and/or occupational therapists.	\$20,000	\$20,000
California Clubhouse	General Services: The Clubhouse offers two 4 hour shifts per day for members to participate in the daily program including Work Ordered Day, Employment and Education Services, Wellness, Young Adult Programming, and Social Justice work. communication, mobility, and living skills taught by a licensed speech pathologist and/or occupational therapists.	\$45,000	\$45,000
Caminar	Medication Assistance Program (MAP): MAP provides in-home and remote medication guidance to those living with mild to moderate	\$50,000	\$25,000

	mental illness and co-occurring physical conditions. A licensed vocational nurse, LVN, travels to clients' homes to review and implement medication programs.		
Jasper Ridge Farms	WellnessBuddies: Partnering with mental health organizations, clinicians and school therapists, our WellnessBuddies program focuses on improving the mental health of children in our community. In this program, a clinician or therapist brings clients to Jasper Ridge Farm to utilize the support animals as part of their therapy session.	\$10,000	\$10,000
LifeMoves	Nutritional Supplement Program: An expansion of the nutrition program at our Maple Street Shelter and Redwood City Safe Parking Program which includes providing nutritional supplements to specific high-need groups (namely, pregnant women and children in the Safe Parking sites, and seniors with dental challenges at Maple Street).	\$50,000	\$50,000
Pathways Home Health & Hospice	Bereavement Program: First, the Centers for Medicare and Medicaid Services (CMS) mandates that all hospice providers offer at least 13 months of free grief support services to those effected by the death, aside from whether the patient was served by our hospice or not.	\$20,000	\$20,000
Pathways Home Health & Hospice	Un & Underinsured Program: Services provided include: nursing visits, physical, occupational and other therapies, medical social workers, home health aides for personal care, 24-hour on-call nursing service, spiritual and bereavement counselors, and medication management with pharmacy oversight and consultation.	\$25,000	\$25,000
Redwood City Together	Promoting Community Health with Youth Promotores: RCT will also increase the capacity of the Promotores program to begin offering mental health workshops internally for our Promotores and institute regular group and individual check-ins with their staff liaison. As well, grant funds will help RCT grow the Promotoras program by adding two new youth positions to the year-long program.	\$35,000	\$25,000
			\$220,000

II. Conclusion

The 2022-23 Grants Committee worked expeditiously and diligently to assure that all scoring was completed in a timely manner and brought their expertise and experience from the field to the review session conducted mid-May. Formal thanks extend to: Community members Rafael Avendaño, Marie Violet, Harvey Kaplan, Ruth West, Michael Garb, Ann-Marie Silvestri, and last, but not least, SHD Director Ivan Martinez. They adapted to scoring using the new Scoring Module on Versaic and had an overall positive experience with scoring online. There were a few small technical issues with Versaic that delayed the initial LOI scoring, which in turn extended the subsequent Full App scoring. Versaic is still working to resolve some issues that were not resolved by the completion of the full scoring round.

The process of scoring is simple and recurring year to year. Simply, each committee member conducted a blind scoring of their applications at the LOI stage and Full App stage. The blind scores are tallied via computer software and averaged. At the Full App stage, the cut-off score for approval was 40 out of 50. This does not mean that a score of less than 40 automatically receives a denial: Scores earning below a 40 often merited a robust discussion. These discussions determined which ones would be recommended for funding and their amounts. Various factors such as viability, scalability, cost, number of residents served, program delivery models, impact all help to inform a final decision.

2022-23 Caring Community Recommendations (^New grantees=1 year only)

2022-23 Caring Community Recommendations (^New grantees=1 year only)				
	Organization	Program	Ask	Recommend
ATOD (2022-24)	Adolescent Counseling Services	Counseling and Substance Treatment for Youth	\$40,000	\$40,000
	El Centro de Libertad	Adult Substance Abuse Intervention	\$75,000	\$75,000
	El Centro de Libertad	Youth Substance Abuse Intervention	\$100,000	\$100,000
	Latino Commission on Alcohol and Drug Abuse Services of SMC	Casa Aztlan Men's Recovery Home	\$60,000	\$60,000
	Service League of San Mateo County	Women and Infants Wellness Solution-Hope House	\$20,000	\$20,000
			ATOD Sub	\$295,000
Clinical (2022-24)	AbilityPath^	Stroke and Brain Injury Services^	\$20,000	\$20,000
	Caminar^	Medical Assistance Program (MAP)^	\$50,000	\$25,000
	Mission Hospice	Transitions Program	\$52,458	\$52,000
	NCEFT - National Center for Equine Facilitated Therapy	NCEFT Financial Assistance Program	\$15,000	\$15,000
	NCEFT - National Center for Equine Facilitated Therapy	Equine-Assisted Programs for Children and	\$75,000	\$50,000
	Pathways Home Health & Hospice^	Un & Underinsured Care Program^	\$25,000	\$25,000
	Planned Parenthood Mar Monte	Reproductive Health Care at Redwood City Health Center	\$100,000	\$100,000
			Clinical Sub	\$287,000
Behavioral Supports (2022-24)	Adolescent Counseling Services	Outlet Program	\$85,000	\$65,000
	California Clubhouse^	California Clubhouse General Programs^	\$45,000	\$45,000
	Community Overcoming Relationship Abuse (CORA)	Family Centered Mental Health	\$200,000	\$130,000
	CORA - Community Overcoming Relationship Abuse	Family Violence Prevention Strategies	\$100,000	\$90,000
	Downtown Streets Team	Redwood City Downtown Streets Team "Mindful Connections"	\$129,879	\$75,000
	Friends for Youth	1-to-1 Mentoring	\$100,000	\$75,000
	Jasper Ridge Farms^	WellnessBuddies^	\$10,000	\$10,000
	Kara	Bereavement Support, Grief Education & Crisis Response for the Community	\$45,000	\$40,000
	LifeMoves	Behavioral Health Services for Homeless Families and Individuals	\$150,000	\$140,000
	One Life Counseling Center	Low-Fee Mental Health Counseling Program	\$150,000	\$125,000
	One Life Counseling Center	Music and Memory Program	\$35,000	\$35,000
	Pathways Home Health & Hospice^	Bereavement Program^	\$20,000	\$20,000
	Peninsula Bridge	Mental Health Wellness Program	\$35,000	\$25,000
	Planned Parenthood Mar Monte	Integrated Behavioral Health Care at Redwood City Health Center	\$80,000	\$80,000
	San Mateo County Sheriff's Activities League	South County Wellness	\$25,000	\$25,000
	StarVista	Daybreak	\$150,000	\$125,000
			Behavioral Sub	\$1,105,000

Health: Youth/Adults (2022-23)	AbilityPath	Adult Day Program	\$100,000	\$80,000
	Adaptive Physical Education	Adaptive Physical Education	\$150,000	\$150,000
	CASA of San Mateo County	CASA	\$70,000	\$60,000
	Edgewood Center fo Children and Families	Edgewood Healthy Generations 2.0	\$100,000	\$100,000
	Kainos Home & Training Center	Health and Wellness Program	\$40,000	\$40,000
	PARCA aka Partners and Advocates for Remarkable Children and Adults	Independent Living Skills and Community Living Options Program	\$18,000	\$18,000
	Peninsula Jewish Community Center	Pink Power @ the PJCC	\$18,000	\$18,000
	Redwood City-PAL	PAL Healthy Lifestyles Initiative (PAL HLI)	\$200,000	\$120,000
	Redwood City Together^	Promoting Community Health with Youth Promotores^	\$35,000	\$25,000
	St. Francis Center	Siena Youth Center	\$75,000	\$60,000
	United through Education	Familias Unidas Community COVID Support	\$90,000	\$80,000
	Vista Center for the Blind and Visually Impaired	Vision Loss Rehabilitation Program	\$78,780	\$50,000
	WomenSV	Survivor Support Program	\$25,000	\$25,000
		YA Sub	\$826,000	
Health: Seniors (2022-23)	AnewVista Community Services Inc	Building Tech Champions with our Hero's from	\$50,000	\$30,000
	Catholic Charities CYO of the Archdiocese of San Francisco	Catholic Charities Memory Café San Mateo County	\$12,000	\$12,000
	Catholic Charities CYO of the Archdiocese of San Francisco	Catholic Charities Adult Day Services San Mateo County	\$85,000	\$85,000
	Foster City Villages, Inc.	Building Community Wellness Together	\$30,000	\$30,000
	Jewish Family and Children's Services	Seniors At Home	\$70,000	\$70,000
	Ombudsman Services of San Mateo County, Inc.	Ombudsman Program	\$75,000	\$75,000
	Peninsula Family Services	Fair Oaks Center	\$75,000	\$75,000
	Peninsula Family Services	Senior Peer Counseling	\$45,000	\$45,000
	Peninsula Volunteers, Inc.	PVI Adult Day Services at Rosener House	\$110,000	\$110,000
	Rebuilding Together Peninsula (RTP)	Safe At Home	\$50,000	\$50,000
	Villages of San Mateo County	Healthy Seniors At Home	\$25,000	\$25,000
		Seniors Sub	\$607,000	
Food/ Nutrition (2022-23)	City of San Carlos Adult Community Center	Senior Meal Program	\$40,000	\$40,000
	Friends of the Veterans Memorial Senior Center	Friends of the Veterans Memorial Senior Center	\$100,000	\$100,000
	LifeMoves^	Nutrition Supplement Program^	\$50,000	\$50,000
	Peninsula Volunteers, Inc.(PVI)	Meals on Wheels	\$200,000	\$200,000
	Second Harvest of Silicon Valley	Food Assistance	\$200,000	\$200,000
	Second Harvest of Silicon Valley	Food Pharmacy	\$40,000	\$40,000
	St. Anthony's Padua Dining Room	Feeding the Needy, an Ongoing Program	\$200,000	\$200,000
	St Vincent de Paul of San Mateo County	Safety Net Programs	\$100,000	\$100,000
			Food/Nutri Sub	\$930,000
		TOTAL	\$4,050,000	

Caring Community Grants

2022-23 Committee Recommendations

June 1, 2022

Grants
Community Giving



Funding Overview

of Grants - 60

of New Grants - 8

of 2-Years - 29

of 1-Years - 31

Funding Overview

Granted in
2021-22
\$3.725 M

Funding total
request- \$4.05
Million

8 New Programs, 2 New Partners



abilitypath
INSPIRING INCLUSION



LifeMoves
Breaking the Cycle of Homelessness

PATHWAYS
Moving Care Forward

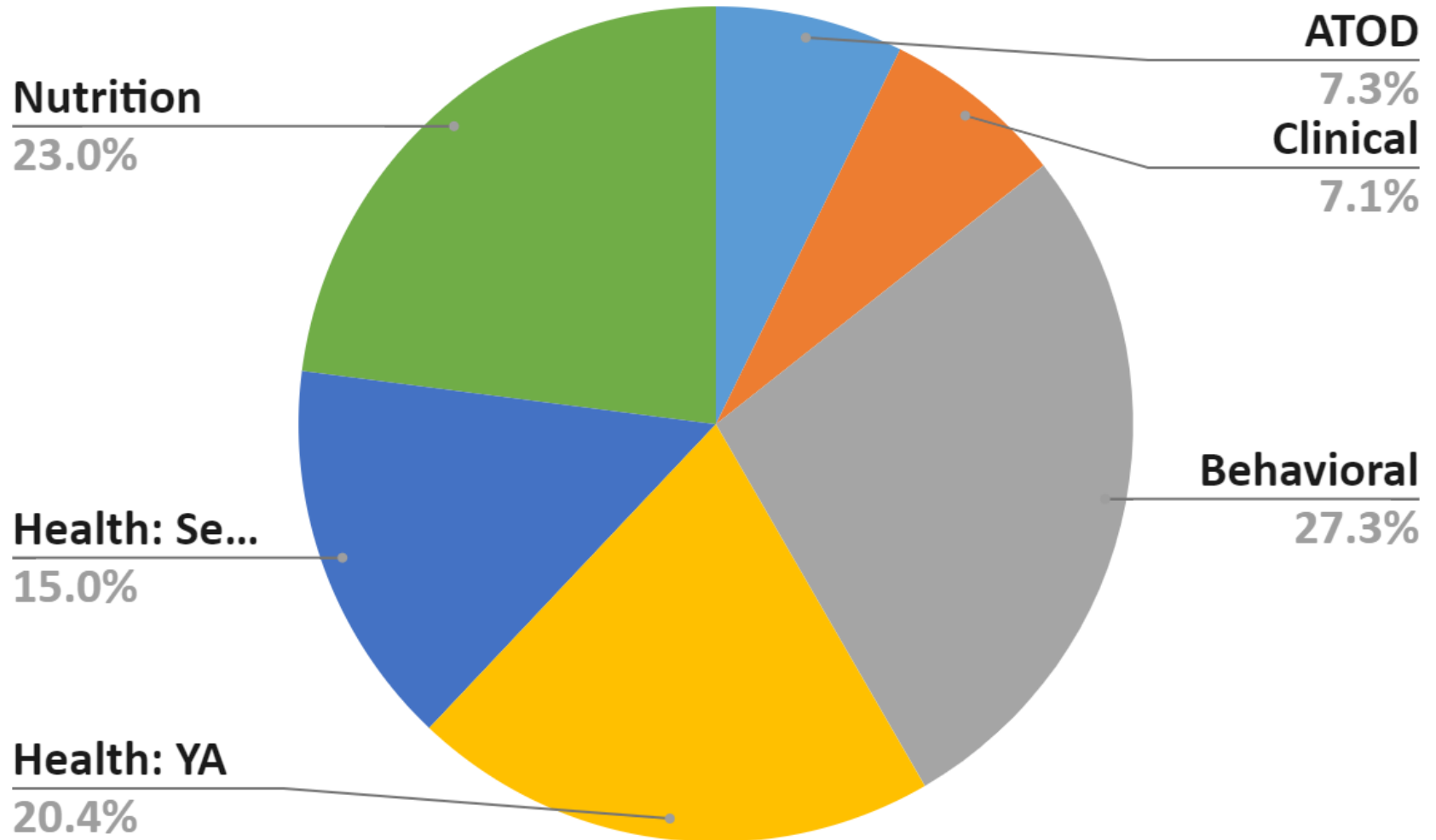


- **AbilityPath:** Stroke and Brain Injury Services
- **California Clubhouse:** Daily Program
- **Caminar:** Medication Assistance Program (MAP)
- **Jasper Ridge Farm:** WellnessBuddies
- **LifeMoves:** Nutrition Supplement Program
- **Pathways Home Health & Hospice:** Bereavement Program
- **Pathways Home Health & Hospice:** Un & Underinsured Care Program
- **Redwood City Together:** Promoting Community Health with Youth Promotores

Funding Distribution

Areas	2020-21	2021-22	2022-23
Food/ Nutrition	\$508k	\$895k	\$930k
ATOD	\$245k	\$325	\$295k
Behavioral Support	\$913k	\$1.04M	1.105M
Health: Youth/Adults	\$577k	\$653k	826k
Health: Seniors	\$572k	632k	607k
Clinical/Medical Services	\$185k	205k	287k
Total	\$3 M	3.75M	4.05M

Funding Distribution



Thank You, Grants Committee!

- Director Ivan Martinez
- Michael Garb
- Harvey Kaplan
- Marie Violet
- Rafael Avendaño
- Ruth West
- Ann Marie Silvestri

Sequoia Healthcare District

CEO Report June 1, 2022

Pamela Kurtzman

BUSINESS AND FINANCIAL UPDATE:

Financial Summary

- **Tax income-** Our 10-month budget for tax income is \$12.3M, but actuals are just shy of \$14M, which is what we budgeted for the year. I do expect to exceed our projections for the year given that we normally receive large tax payments in May and June. **Total income** is nearly \$15M, which is close to \$800k over expected at 10 months in.
- **Investment income-** Our investment income has been performing poorly over the past year, but the month of April was by far the worst we've experienced. Each of our two portfolios took a \$100k+ drop. In total, we've experienced a net decrease of -\$585,000. We budgeted a \$180k gain. Our portfolio managers insist that they are making the best possible decisions for us given our limited, conservative investment options. Our account manager recently resigned from PFP and Dennis has taken over our account. We will meet with him in June to review additional options.
- **Expenses-** total just under \$7.74M which is still about half of what we budgeted at this point. It's not unusual though given our payment cycles for the community grants and the school program invoices. Payroll and administrative expenses remain higher than initially budgeted, as is legal, but these increased costs have been approved by the board. We are over budget on communications by about \$8k due to necessary but unforeseen press releases related to Dignity settlement and newspaper ads for redistricting.
- **Audit-** We're still awaiting the final audit for the board to approve. We expect it will be delivered by the August Board meeting if not sooner.

BUILDING AND TENANTS

- One Life Counseling Center has officially moved in and have begun seeing clients. They have been respectful of our shared space and not disruptive to us in any way.
- Along with repairs made to the gutters, piping and drainage, roof repairs have now been completed. The water heater was the latest casualty which has now been repaired at a cost of \$1,900. Hopefully, nothing else will need to be repaired in the next year.
- COBE construction, a company that specializes in building dental offices, provided an inspection of our building and determined that it is well suited to be converted to a

dental clinic. Initial estimates for construction are close to \$1.5M not including equipment. We are just embarking on the needs assessment and scenario development. I anticipate being able to share a final report by the end of July.

COMMUNICATIONS

Town Halls

- Jenny conducted a successful Town Hall on March 29th where she provided an overview of the redistricting process and shared the three maps that the Board was considering and sought public input to inform the Board's decision when it is brought before you to vote on in April. In May rather than hosting our own Town Hall, we supported a suicide prevention training (QPR) in honor of May Mental Health month where over 60 participants learned how to identify and intervene when someone loved may be at risk and how to identify someone at risk.

Health Fair

- Saturday, April 30th kicked off our 75th anniversary celebration at the History Museum at Courthouse Square in Redwood City. The museum hosted a public panel discussion of the District's history featuring Director Faro, Bill Graham, and myself along with a visual display of the District's evolution over the past 75 years that will be displayed through August. Thanks to Luz for creating the great content and images for these panels. This was the build-up to our big event, "Health Fair On the Square" .
- Saturday May 21st we hosted our Health Fair On The Square event on Courthouse Square where over 65 vendors provided education and activities throughout the day and over 350 residents participated. More about this will be shared with you during our June 1 Board meeting.
- Luz will provide a summary of her communications activities in her separate staff report

STRATEGIC PLANNING

- Thanks again to the Board and Staff for participating in our last retreat on April 28. The staff is proud of the collective work we put into developing the draft plan including the 5 key strategic goals and "Smartie" Target actions that support each goal. Staff are putting the finishing touches on the final draft to be shared with the Board in advance of being asked to approve it. I anticipate sharing a final draft in early June for Board feedback and will plan a special meeting in mid-June to approve it.

OTHER UPDATES AND ACTIVITIES

ACHD

- As committee chair, lead ACHD Education Committee meeting May 11
- Participated in the May 25 Board Meeting. Our next meeting is July 26th.
- There is still a need for additional members on both the ACHD advocacy and finance committees.
- We will be announcing soon, the ACHD 70th annual conference being held in Orange County September 14-16 so be on the lookout for that in your email inbox.

COMMUNITY INVOLVEMENT

- **Chair Redwood City Together** Executive meeting and attended both Executive and Leadership committee meetings in April and May. Next meeting, a half day retreat, is planned for June 16th.
- Member of the **County Recovery Coordination Council**. These monthly meetings are intended to inform, advise, and foster dialogue as the county develops its strategic plan to recover from the pandemic. Our next meeting is June 9.
- Participated in the February and March meetings of the **County Covid Communications and Equity Workgroup**. These meetings have been very helpful to learn how our county partners are addressing the Covid crises and provides an opportunity for discussion and provide input.
- Participated in **Children's Health Initiative** Oversight Committee meeting on March 25th serving in an advisory role rather than a voting member of the committee. The next meeting is in July

June Staff Report

Luz Garcia — Communications Specialist & Sequoia Strong Program Coordinator

SHD Health Fair on the Square

- *Health Fair Planning*
 - Health Fair Team Meetings
 - Weekly planning meetings with the core team discussing volunteers, layout, activities, etc.
 - Managed the creation and production of the following health fair graphics:
 - A-frames (event schedule, kids Zone, CPR) - 10
 - Pole Banners - 22
 - Jefferson St. Banner
 - Stage Backdrop
 - Branded Canopy
 - Volunteer T-shirts – 60
 - Health Fair Marketing
 - Designed a web page in both English and Spanish with important event information
 - Created an Eventbrite page for the health fair raffle

SM Daily Journal	Daily Post	Facebook Ad	Instagram Ad
Black only quarter ad: -Tuesday, May 10 -Wednesday, May 11 -Thursday, May 12 -Weekend, May 14-15 -Monday, May 16 -Tuesday, May 17 -Wednesday, May 18 -Friday, January 20	Color quarter page ads: -Monday, May 9 -Wednesday, May 11 -Thursday, May 12 -Friday, May 13 -Saturday, May 14 -Monday, May 16 -Wednesday, May 18 -Thursday, May 19 Bonus: Friday, May 20	Boosted Post: 470 reach, 167 post engagements Boosted Event: 2,826 reach, 36 link clicks	Boosted Post: 9,626 reach, 58 link clicks

- Vendor Management
 - Managed communication with over 60 community partners
 - Encouraged partners to promote the event through their channels
 - sent flyers, social media materials and the link to the raffle sign up

- Designed the event layout + sent out the vendor guide
- Created and sent a vendor feedback survey

SHD Museum Exhibit

- *Museum Exhibit event*
 - Coordinated the promotion of the Saturday, April 30th event

Email Blast - Eventbrite	Facebook Ad	Instagram Ad
Encouraged partners and our followers to attend	67 reach, 8 post engagements	1,031 reach, 2 link clicks

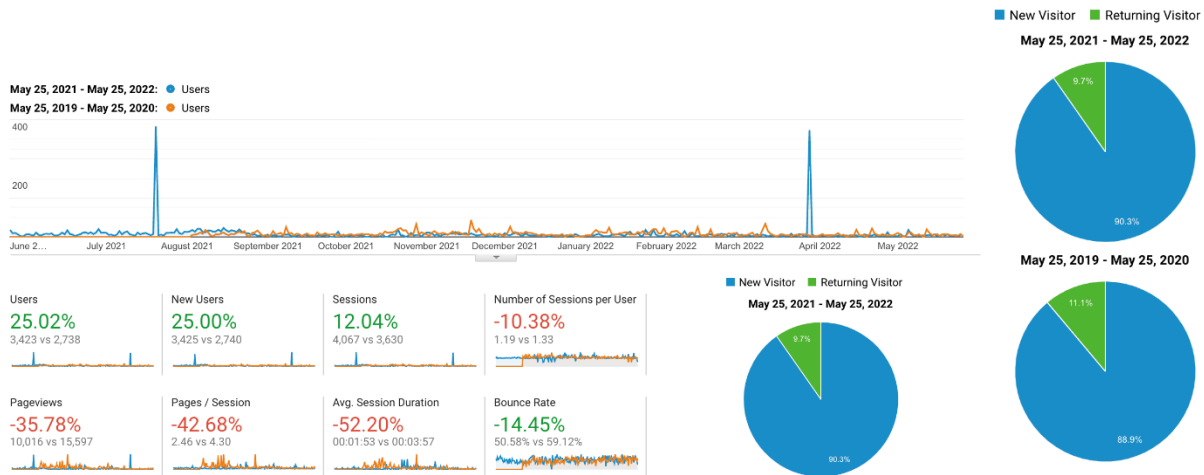
HSI Newsletter

- *Spring 2022*
 - Designed and published the compiled Spring 2022 HSI Newsletter along with each individual district’s content on Issuu.com - 9 total published pieces

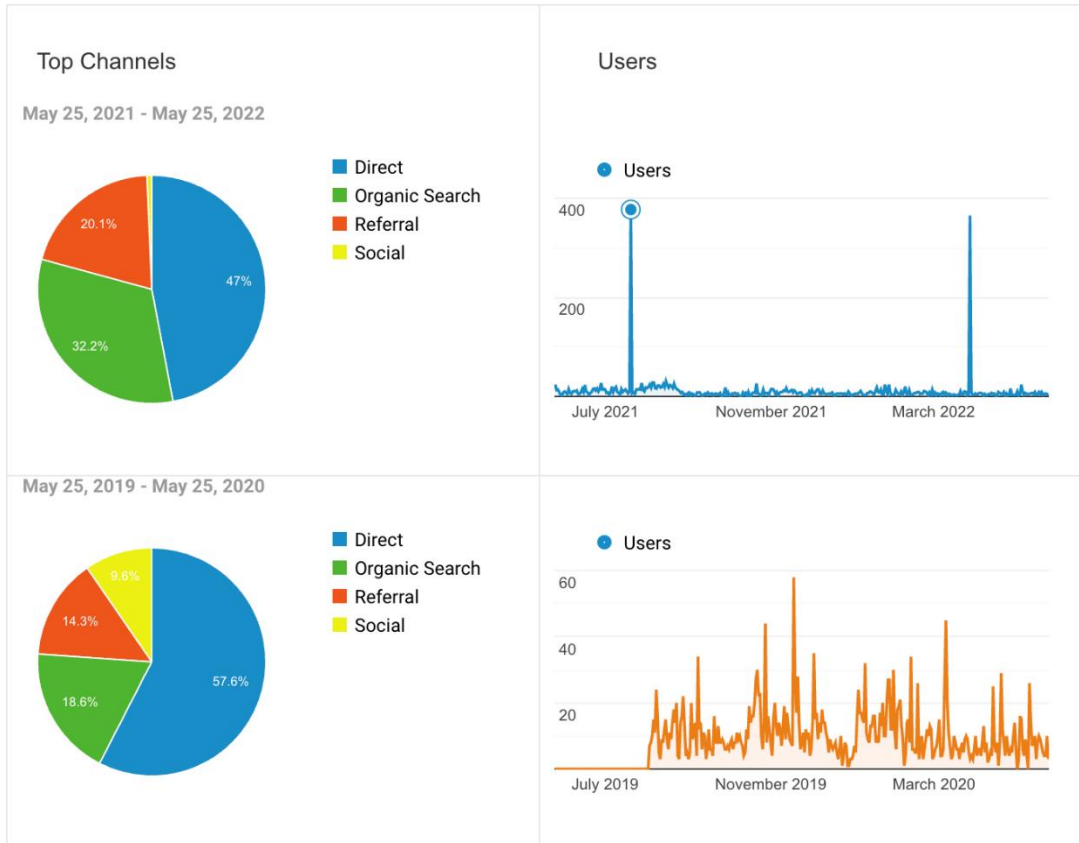
Sequoia Strong

- *Strengthening our presence through Sequoia Strong*
 - Focusing on partnerships
- Analytics

Audience Overview



Acquisition Overview

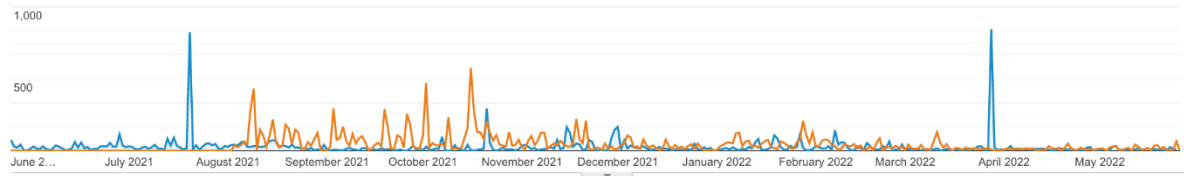


	Acquisition			Behavior		
	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration
	25.02% ↑	25.00% ↑	12.04% ↑	14.45% ↓	42.68% ↓	52.20% ↓
1 Direct	1.76% ↓			13.44% ↓		
2 Organic Search	108.83% ↑			13.99% ↑		
3 Referral	68.78% ↑			88.57% ↓		
4 Social	91.27% ↓			15.25% ↑		

Behavior

May 25, 2021 - May 25, 2022: ● Pageviews

May 25, 2019 - May 25, 2020: ● Pageviews



Pageviews

-35.78%

10,016 vs 15,597



Unique Pageviews

-32.94%

6,786 vs 10,120



Avg. Time on Page

7.75%

00:01:17 vs 00:01:12



Bounce Rate

-14.45%

50.58% vs 59.12%



% Exit

74.47%

40.61% vs 23.27%



Jenny Bratton Staff Report June, 2022

Activity Summary

I. 2022-23 Grant Cycle

The grants narrative and presentation to the Board is detailed separately. I am pleased to present a high-level overview of the recommendations by the 2022-23 Grants Committee. The Committee respectfully asks the Board's approval of a \$4.05-million grant award to 60 Caring Community grantees.

Upon Board approval, the grantees will receive a grant agreement to sign and return on the Versaic grant management platform. The deadline for this is the last day of June so that checks can be issued and mailed out early July.

Current grantees from the 2021-22 grant cycle will be submitting their end-year reports by the third week of June. These reports will be sent out for scoring by the grants committee in July and a report on the grant outcomes will be compiled late July for presentation at the August Board meeting. These outcomes will also be published in the 2021 Annual Report.

A quick reminder that we are rolling out the 2-year grant cycle implementation by staggering the roll-out in order to maximize efficacy of implementation:

- For the 2-year grants that span 2022-24, the renewal applications under ATOD, Medical/Clinical, Behavioral categories will be automatically placed in a 2-year grant cycle while the rest of the categories will be renewed on a 1-year cycle.
- For the 2-year grants that span 2023-25, the renewal applications under Nutrition, Health Literacy-Youth & Adults, Health Literacy- Seniors categories will be automatically placed in a 2-year cycle.
- All new applications (non-renewals) are only eligible for 1-year grants in order to retain committee oversight.

II. ACHD

I attended the Advocacy Training on April 26th in Sacramento where I had a chance to partner with other members of the Advocacy Committee to speak to the following four state legislators and/or their

legislative staff in order to advocate for healthcare districts and to weigh in our opinion on some upcoming important assembly bills:

- Governor Newsom’s Deputy Legislative Secretary Tam Ma
- Assembly Member Marc Berman (D – Menlo Park)
- Assembly Member Marie Waldron (R- N. San Diego)
- State Senator Melissa Melendez (R - Riverside)

We collectively voiced our advocacy for investment in healthcare workforce programs (as outlined in Governor’s budget and 1.5 billion dollars to support workforce program pipelines) and supported a \$2 million State General Fund request to fund Insure the Uninsured project’s (ITUP) data collection on broadband capacity’s effects on health equity in rural areas. The bills that ACHD opposed were:

AB 2080 (Wood-D): **Health Care Consolidation and Contracting Fairness Act of 2022.**

Requires health facility sales, leases, transfers and mergers over \$5 million to gain approval from the State Attorney General. **Status:** 5/19/2022- Read second time and amended. Ordered returned to second reading.

AB 1882 (Rivas, Robert -D) **Hospitals: seismic safety.**

Creates additional notice and reporting requirements for hospital seismic compliance, without addressing the larger seismic safety mandate issue. **Status:** 5/17/2022-In Senate. Read first time. To Committee for assignment.

For a complete list of active bills, please visit: www.achd.org/monthlylegislativeupdate.

The next Governance Committee meeting in June 7th was cancelled.

III. 75th Anniversary

San Mateo History Museum’s April Docket Series featured a panel comprised of CEO Pamela Kurtzman, Sequoia Hospital CEO Bill Graham, and SHD Board Member Art Faro. This event took place on April 30th from 1:00-2:00 p.m. and was attended by more than a dozen local residents and friends of SHD and Sequoia Hospital. The temporary display exhibit currently featured in the Museum Rotunda will be available for public viewing until August 14th.

III. Strategic Planning

I am currently assisting Pamela with drafting the Strategic Plan document for the Strategic Planning Committee’s review and subsequent Board approval at a later date.